



## WEST CENTRAL AREA COMMITTEE



### AGENDA

**To: City Councillors:** Cantrill (Chair), Reid (Vice-Chair), Bick, Gehring, Gillespie, Holt, Holland and Ratcliffe

**County Councillors:** Cearns and Nethsingha

**City and County Councillor:** Hipkin

*Dispatched: Tuesday, 12 April 2016*

**Date:** Wednesday, 20 April 2016

**Time:** 7.00 pm

**Venue:** St Augustine's Church, Richmond Road, Cambridge, CB4 3PS

**Contact:** Claire Tunnicliffe **Direct Dial:** 01223 457013

#### **Public Exhibition: Community Provision Review Drop-in-Sessions**

A display map of community facilities across the city will be available. This will be available to view from 6.15pm onwards.

Please look at the map and information provided then let us know:

1. Have we missed any community facilities?
2. Are there any needs/gaps in the current provision of community facilities?
3. Is there any excess in the current provision of community facilities?
4. Would they like to be kept informed of, or participate further in, the review of the Council's community facilities?

Contact: Jackie Hanson, Community Funding & Development Manager, Cambridge City Council

- 1 Apologies**
- 2 Minutes** *(Pages 7 - 24)*  
To confirm the minutes of the meeting held on 11 February 2016.
- 3 Matters and Actions arising from the Minutes**  
*(Pages 25 - 26)*
- 4 Declarations of Interest**  
Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt, the advice of the Head of Legal should be sought **before the meeting**.
- 5 Open Forum**  
Refer to the 'Information for the Public' section for rules on speaking
- 6 Environmental Data Reports**  
*(Pages 27 - 54)*
- 7 Environmental Improvement Programme**  
*(Pages 55 - 72)*
- 8 Area Committee Community Grants 2016-17**  
*(Pages 73 - 80)*
- 9 Strategic Review of Community Provision**  
*(Pages 81 - 86)*

# Meeting Information

- Open Forum** Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.
- Filming, recording and photography** The Council is committed to being open and transparent in the way it conducts its decision-making. Recording is permitted at council meetings, which are open to the public.
- Full details of the City Council's protocol on audio/visual recording and photography at meetings can be accessed via:  
<http://democracy.cambridge.gov.uk/ecSDDisplay.aspx?NAME=SD1057&ID=1057&RPID=42096147&sch=doc&cat=13203&path=13020%2c13203>
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## WEST CENTRAL AREA COMMITTEE

11 February 2016

7.00 - 10.00 pm

**Present:** Councillors Cantrill (Chair), Reid (Vice-Chair), Bick, Gehring, Gillespie, Hipkin, Holt, Holland, Cearns, Hipkin and Nethsingha

### **Officers present:**

Greater City Deal Programme Director: Tanya Sheridan

Head of Property Services: Dave Prinsep

Safer Communities Section Manager: Lynda Kilkelly

Green Open Space Manager: Alistair Wilson

Urban Growth Project Manager: Tim Wetherfield

Operations Manager (Community Engagement and Enforcement): Wendy Young

Committee Manager: Claire Tunnicliffe

### **Others in Attendance:**

Cambridgeshire Constabulary: Sergeant Misik

The Ice Box, Managing Director: Richard Elmer

## **FOR THE INFORMATION OF THE COUNCIL**

### **16/1/WCAC Apologies**

Apologies were received from Councillor Ratcliffe.

### **16/2/WCAC Minutes**

The minutes of 30 September 2015 and 3 December 2015 were approved and signed by the Chair.

### **16/3/WCAC Matters and Actions arising from the Minutes**

The following actions were closed:

**15/105/WCAC:** Heavy goods vehicles on Huntingdon Road: To write to Cambridgeshire Constabulary supporting the need for action, highlighting the distress this issue has caused to residents and stressing the need of enforcement.

**15/115/WCAC:** Parking on Midsummer Common: To arrange a meeting with residents, Councillor Bick, Alistair Wilson and Jane Connell (Principal Solicitor) to discuss this matter further.

**15/115/WCAC:** Beth Shalom Reform Community Centre: To arrange an onsite meeting with residents and the Head of Property Services to discuss the matter further.

**15/127/WCAC:** Pedestrian crossing with audible signals across St Andrews Street: To speak with Officers regarding the installation of a pedestrian crossing with audible signals across St Andrews Street.

The following action would be brought to Committee at the next West Central Area Committee on 20 April 2016.

**15/127/WCAC** Trinity College: Temporary Car Park at the top of Queens Road Site, the 'Backs' at entrance to Trinity College: To investigate how long Trinity have permission

#### **16/4/WCAC Declarations of Interest**

<b>Name</b>	<b>Item</b>	<b>Reason</b>
Councillor Reid	16/6//WCAC	Personal: Trustee for the proposed Ice Skating Rink on Newmarket Road.

#### **16/5/WCAC Open Forum**

**Jane Rossitor-Smith: Is the agreement between the City of Cambridge and the North Pole in the public domain, what are the financial benefits to the City?**

The Green Open Space Manager advised that the financial benefits were set out in the schedule of agreement with a profit share of up to £25,000. The profit share was 50/50 on net profit. The City Council should find out their profit share on 28 February 2016 which may be made public.

**Councillor Bick: Does the City Council charge rent for the use of the space occupied by the North Pole Experience on Midsummer Common?**

The Green Open Space Manager advised that the schedule of agreement set out the fees payable on the rent.

**Member of the Public: The area occupied by the North Pole Experience has been left unusable for a period of time and is there a charge for the loss of amenity value.**

The Green Open Space Manager acknowledged that there was a recreational loss due to the extreme wet weather conditions over the Christmas period but the space had been used by 80,000 people over the Christmas period.

**Penny Heath: Could S106 money be used for the small footbridge by Cobbetts, the corner off Grange Road into Burrells Walk?**

Councillor Cantrill advised that there was specific funding still available and explained that Cambridge University had been measuring the volume of cyclists that used the bridge from the West Cambridge side before moving forward on this project,

Councillor Reid informed those present that the University of Cambridge had formed a consultation group specifically for the development of West Cambridge. The group were in the process of organising two meetings, one of which would consider transport when this issue would be raised again.

**Colin Rosenstiel: Could both Cambridge City and Cambridgeshire County Council look to improve the junction at St Andrew Street and Downing Street. There is a problem for cyclists turning right into Downing Street; there can be conflict with pedestrians due to the large volume who cross there as both the pavement and cycle lanes are very narrow.**

Councillor Cearns explained that this area had been looked at by the County Council Signal Team who had advised that the current arrangement was the best arrangement.

A bid for funding under the Local Highways Improvement Scheme for the junction at Emmanuel and St Andrews Street where similar issues were experienced had recently been rejected. Comments would be taken back to Officers but it was unlikely that anything could be done.

**John Lawton: At a recent meeting of the City Council's Planning Committee, the application for an eight story block of apartments on East Road had been granted planning permission. I would question if the planning system was in melt down in the City.**

Councillor Bick agreed the decision had been disappointing. There was also an unsatisfactory lack of social housing on the application. It was clear that the City Council would struggle to meet its social housing targets.

Councillor Hipkin stated that the Planning Committee was in a state of nervousness regarding the cost of refusing an application and reminded those present of the cost of Wilton Terrace where the decision of refusal had been overturned on appeal.

Expressing frustration at how the City was being developed, Councillor Hipkin advised there were no planning requirements in terms of the height; any planning documents or agreement which limited the height of a building, but that it was down to judgement. Officers had given a valid response to refuse the East Road application due to the reason of height but not all of the Committee had agreed.

Councillor Gillespie expressed disappointment at the unwillingness to challenge the planning application and specified if documentation from the Eastern Gate Development Plan had been taken into consideration this would have made the application very weak.

Colin Rosenstiel identified that transport issues on the East Road application had been ignored; if cyclists followed the traffic management plan they would be able to enter the development but would have difficulty exiting.

Martin Lucas Smith informed the Committee that the Cambridge Cycling Campaign had produced a fourteen page document on why the application should be rejected on the grounds of transport issues. This had been ignored by both City Council Officers and the Planning Committee. The Eastern Gate Development Document did not include good transport connections and a proper plan was required.

**Richard Taylor: The Jesus Green notice board is still out of date. Could the Council take over the administration of the notice board?**

Councillor Cantrill advised that the administrators for the Jesus Green notice board had been contacted previously and the matter would be looked into further.



## **16/6/WCAC North Pole Experience: Parker's Piece**

Councillor Cantrill welcomed Alistair Wilson, Green Open Space Manager, Cambridge City Council and Richard Elmer, Managing Director, The Ice Box.

The Green Open Space Manager thanked the Committee for the opportunity to discuss feedback on the event which had taken place during the wettest December on record. This had created a number of problems, some of which were still being dealt with as a consequence of the bad weather.

The types of Issues that had been raised by the public concerned noise levels from the event, the outer hoarding around the North Pole Experience, light pollution, the increase in the number of fairground rides and the length of time that the event had been held on Parker's Piece.

The Green Open Space Manager concluded that Cambridge City Council had agreed a five year contract, the event would be in its fourth year in 2016; the contract did allow an opportunity for change and provided an income to the City Council

Mr Elmer began by explaining that the goal for 2015 had been to provide entertainment for local residents, national and internal visitors of all ages in a safe environment, which could compete, with Cities across the Country.

The North Pole Experience had attracted a high footfall for the City and it had been reported in The Times newspaper as 'the number one thing to do on a Sunday', the following marketing figures were then quoted:

- Total press coverage (online/print/TV & radio) – 120 pieces
- Total coverage reach – 20,533,951
- Total coverage value – £154,999
- Total PR value – £464,998

Visitors' attractions were as follows:

- Over 30,000 ice skaters
- Over 40,000 tickets to rides and games
- Over 15,000 people served at the food and drink outlets
- Over 1,300 children visited Santa's Grotto
- Over 82,000 unique visitors through the gates at The North Pole 2015.
- 35.05% only visited Cambridge City Centre because of The North Pole.

- Out of the 35.05%, 53.63% spent money in Cambridge outside of The North Pole

Mr Elmer concluded that the outer safety hoarding would be reviewed and would provide additional hard standing surfaces. For all the planning that had taken place to organise the event, the wettest winter on record could not have been predicated, which had an adverse impact on the Piece.

#### Comments from the public:

- i. Had previously welcomed the North Pole Experience which had been an asset to the City until 2015. Now there were issues with the size of the event, the overall look, the increase in noise and light pollution and the length of time the event had been on for. All of which had an adverse effect on the surroundings and local residents.
- ii. Enquired if Parker's Piece was the most appropriate location for the event if it continued in its current form.
- iii. Appreciated that there needed to be vehicle movement on the Piece but asked if there was anything that could be done to reduce the damage for future use.
- iv. For City Council Officers to advise that the Piece would be good enough to use in the summer months was not a suitable response.
- v. Enquired what the statistics of visitors to the North Pole Experience had stayed in the City overnight.
- vi. Expressed concern at the length of time that the part of the Piece which had been used by the North Pole Experience was out of action to other leisure users.

#### Comments from the Committee:

- i. Originally the proposal had been brought to the City Council's Planning Committee as an ice rink on the centre of Parker's Piece. It had become a fun fair with an ice rink surrounded by fencing that was different to the original vision which had been approved.
- ii. Requested to know how many people had visited the North Pole Experience for the ice rink only in December 2015.
- iii. Asked when there had been no fun fair as in previous years if a profit had been made. In the first year it was reported to have lost £55,000, so was it financially viable to hold the event.
- iv. Believed that the reputation of the City had been damaged and reiterated this was not the vision that had first been presented to the City Council five years ago.

- v. Questioned why the hoarding surrounding the North Pole Experience was deemed acceptable.
- vi. Questioned if Environment Health Officers had visited the site to test the noise.
- vii. Recommend an open debriefing meeting for open to all members of the public on this matter as had previously been held for Strawberry Fair while in its infancy.
- viii. Suggested that City Council Officers and representatives from The Ice Box should attend the West Central Area Committee in September meeting so that pre scrutiny of the planned 2016 could be undertaken. Cambridge City Councillors and County Councillors elected to the newly formed tourism service 'Visit Cambridge and Beyond' should also be invited.

The Green Open Space Manager and Mr Elmer made the following statements:

- i. Could not provide the information on the number of visitors to the North Pole Experience who had stayed overnight in the City.
- ii. Noise and lighting levels had been signed off by the Planning Conditions which had been adhered to but this could be revisited.
- iii. Two thirds of visitors had attended for the sole use of the ice rink. However the fun fair was an integral part of the experience without there would be no financial profit.
- iv. The hoarding was a safety requirement that could not be taken away, however for 2016/2017 the hoarding would be painted to make it more attractive to the surroundings.
- v. Confirmed that Environmental Health Officers did attend to monitor the noise levels during December.
- vi. Agreed to come back to the West Central Area Committee meeting in September to scrutinise the plans for 2016/17.
- vii. Advised that the fairground attractions had not sunk in the mud but the ground had been dug up by the telehandler brought in to clear the site.
- viii. Confirmed that the plans for 2016/17 would be the experience more intimate reducing the number of fairground attractions.

Councillor Cantrill asked Officers to investigate the possibility of a public meeting to discuss the matter of the North Pole Experience in more detail and thanked both Mr Wilson and Mr Elmer for their presentation.

## **16/7/WCAC Policing & Safer Neighbourhoods**

The Committee received a report from Inspector Misik regarding Policing and Safer neighbourhood trends.

The report outlined actions taken since the West Central Area Committee of the 30 September 2015 on the priorities that had been set. The current emerging issues/neighbourhood trends for each ward were also highlighted. A copy of the report can be viewed at the following link: <http://democracy.cambridge.gov.uk/ieListDocuments.aspx?CId=117&MId=2894&Ver=4>

### Comments from members of the public:

- i. Asked if the breakdown of the type/ level of injury from violent crime in the City Centre could be detailed in future reports and suggested that this should be made a priority.
- ii. Stated that there was no traffic speed measurements found on the police website and asked if this information could be supplied as it used to be available.
- iii. Past experience as a Speed Watch volunteer was that there had been no follow up from the Police on those motorists who had been speeding.

### Comments from the Committee:

- i. Surprised to read in the report that 58% of the licensed premises which were visited were not compliant with their licensing conditions and asked when these visits had been undertaken and what actions had been carried out.
- ii. Enquired if it was correct that Speed Watch volunteers worked during day light hours only. The majority of speeding, particularly on Huntingdon Road took place after dark when there was less traffic on the roads.
- iii. Asked if the Police could provide information to cyclists (particularly young people) as to where they were permitted to cycle and areas which was restricted in and around the City.
- iv. Enquired if there was a strategy for cycle theft in the City. Students had been told that this was an organised crime and therefore should be made a priority.
- v. Enquired if additional information could be supplied on Hate Crimes in the City at future meetings.
- vi. Suggested an amendment to the City Council's budget to promote the Speed Watch scheme.

- vii. Noted there seemed to be a lack of enforcement for 'dodgy driving' offences, such as ignoring signage, taking short cuts, such as when the raising bollards were not working, for example those on Adam and Eve Street.
- viii. Congratulated the Police on 'Operation Manzano' which had been referenced in the report.
- ix. Encouraged to hear the Police highlighting Hate Crime.

The Safer Communities Manager and Sergeant Misik made the following statements:

- i. Statistics to show the breakdown between violent crime with injury and without injuries were supplied by Addenbrookes hospital and the ambulance service.
- ii. These figures were published quarterly on the City Council website which could be included in the West Central Area Committee Police priority report. It would not be possible to break these figures down to ward level.
- iii. Could not confirm if Addenbrookes would supply data to show actual injuries.
- iv. Advised that serious injuries were decreasing and those without injuries (low level assaults) were on the increase.
- v. Could not provide specific detail of the licenced premises infringement as was not part of the team. Further work would be undertaken with Cambridge City Council's Licensing department.
- vi. Speed Watch sent information to the Police who would then send a letter to individual drivers to warn them of their driving. PSCO's could also request Police speed checks if they had witnessed a number of vehicles speeding on a particular road.
- vii. Universities needed to educate their students regarding cycling around the City.
- viii. Each year representatives from the Police and Cambridge City Council's Safer Communities team spoke to new students about road safety, cycling in the City and how to prevent their cycles from being stolen.
- ix. Had not witnessed organised crime with regards to bike theft, this was usually carried out by individuals.

#### The Committee:

Resolved (unanimously) to set the following priorities:

- 1a Continue with Licensed Premises Enforcement Visits.
- 1b Violent Crime in the City Centre.
- 2 Traffic Junction Enforcement (all road users).
- 3 Cycle theft.

## **16/8/WCAC Greater Cambridge City Deal**

The Committee welcomed the Greater City Deal Programme Director to the meeting, who provided a general update on the City Deal.

The Greater City Deal Programme Director explained that the City Deal would help Greater Cambridge to maintain its status as a prosperous economic area, working to Cambridge City Council and South Cambridgeshire District Council's Local Plan to ensure securing business investment, innovation and economic growth, shared prosperity, housing and affordable homes and to tackle congestion and transport, improve public transport, cycling and walking routes in and around the City.

The City Deal would:

- i. Create an infrastructure investment fund.
- ii. Accelerate the delivery of 33,000 planned homes by 2031, with an estimated increase in population of up to 25% to 345,000.
- iii. Enable delivery of 1,000 extra new homes on rural exception sites
- iv. Deliver over 400 new apprenticeships for young people
- v. Provide £1bn of local and national public sector investment, enabling an estimated £4bn of private sector investment in the Greater Cambridge area
- vi. Create 40,000 extra jobs by 2031 and increase research jobs from 53,000 to 80,000.
- vii. Create a governance arrangement for joint decision making between local councils.

The City Deal Funding Overview:

- i. Up to £500m for transport infrastructure, payable in 3 tranches.
- ii. Tranche 1: £100m 2015-20
- iii. Tranche 2: Potentially up to £200m 2020-25
- iv. Tranche 3: Potentially up to £200m 2025+
- v. Tranches 2 and 3 depend on independent economic assessments.
- vi. Aligns with other local capital investment from development and Councils.

The Greater City Deal had carried out two public consultations on the A428 and the Chisholm Trail, both of which generated a high level of response from the public.

The Histon and Milton Road public consultation was still open and the Greater City Deal Programme Director encouraged people to take part and provide their opinion. Plans for the Western Orbital were also in the public domain.

For further details on these schemes could be found in the minutes of a meeting of the Greater Cambridge City Deal Executive Board who would met on 3 March 2016, at the following link:

<http://scambs.moderngov.co.uk/mgCommitteeDetails.aspx?ID=1074>

Further information could be found on the Greater City Deal Website at <http://www.cambridgeshire.gov.uk/citydeal/>

#### Comments from members of the public:

- i. Would like to see more proactive communication concerning the City Deal.
- ii. Enquired if there was any evidence concerning the A428 consultation of tactical voting.

#### Comments from the Committee:

- i. Questioned if the various schemes mentioned would be delivered on time as agreed with Central Government and if the projected economic growth would be generated.
- ii. Enquired how the consultation results influenced the outcome of the decisions undertaken.
- iii. Residents had expressed concern that there did not seem to be the necessary information to show the plans for the western orbital, for example the graphic showed three lines on and along the M11 which did not provide any detail or explanation of how and when the park and ride buses would run.
- iv. Asked where would a bus road to the East or West of the M11 be positioned and advised that further information on the park and ride was required.
- v. Noted the online questionnaire regarding the Western Orbital did not allow for multiple options.
- vi. Enquired how data from the Hack Cambridge event would be used by the City Deal, if at all, as the January event or future events

- vii. It was noted that 'Hack Cambridge' in January or future events had not been very well published.
- viii. Suggested that a similar event the Cycle Hack Event planned for June 2016 could be used by Officers to look at data to improve cyclist routes in and around the City. Was there or could there be some form of joint working?
- ix. Enquired how the City Deal Board could be sure that they could deliver what had been promised.

In response the Programme Director made the following statements:

- i. The City Deal Board was officially set up in early January 2015 and had agreed their priorities.
- ii. Agreed that the targets for delivery of schemes were a challenge but these targets had been approved with Central Government and needed to be delivered. The delivery would result in economic growth investment in the local area.
- iii. Welcomed suggestions on how communication could be improved which could be e- mailed to the Greater City Deal Team. City.Deal@cambridgeshire.gov.uk
- iv. Consultation results were important factors when making decisions; in terms of the A428 consultation the report would go to the Executive Board for the March meeting which would provide an update on the scheme and ask the Board to further consider the three options at the September meeting.
- v. The Western Orbital consultation provided a number of options for the public to consider.
- vi. Reiterated earlier comments for the Committee and the public to take part in all public consultation to have their say.
- vii. Acknowledged the success of Hack Cambridge and would pass on the comments regarding this event and Cycle Hack Cambridge to relevant Officers.

### **16/9/WCAC Environmental Data Reports**

The Committee received a report from the Operations Manager (Community Engagement and Enforcement) regarding environmental data which provided an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the West/Central Area Committee.



Comments from members of the public:

- i. Suggested that litter picks on Burleigh Street and Fitzroy Street should be carried out later in the day as there seemed to be a large amount of rubbish on these streets.
- ii. Noted graffiti on the flats overlooking the Market Square in the City Centre and asked if and when it could be removed.

Comments from the Committee:

- i. Questioned what could be done regarding the land that the Co-op on Histon Road stood on, the landlord had neglected the surrounding environment and needed to be made aware.
- ii. Large yellow signs had put up by the Council around Lamas Land which cluttered the area. Enquired if the impact that the signs had on the surrounding area had been considered and what evidence was there that these signs were required.
- iii. Enquired what could be done for streets in Newham where parked vehicles obstructed the mechanical sweeper which was deployed to sweep the carriageways.
- iv. Stated that leaves left in wet weather on the carriageways caused a danger to cyclists if not swept up and a better solution was required.
- v. Queried if on street parking areas could be closed off and if vehicles could park for free elsewhere in order for cleaning with mechanical sweeper to be undertaken.
- vi. Suggested if vehicles could not be moved to make the way for the mechanical sweepers, alternatives should be investigated such as machines that could sweep underneath the vehicles.
- vii. Agreed that there was an increase in litter on Burleigh Street and Fitzroy Street.
- viii. Suggested that the side roads to and from Burleigh Street and Fitzroy Street should also been cleansed and swept with as much regularity as the two main streets.
- ix. The report showed that recycling rates were stagnating or decreasing in the City and asked if it was possible to produce a breakdown between wards. Asked what could be done to increase the recycling rates.
- x. Advised that the ground between the railings on Drummer Street and Christ Piece's had become a dumping ground for rubbish and requested that this could be looked at. Also the railings required repainting.

Councillor Cantrill reiterated the Committee's thanks to the Operations Managers and her team for the 'walk abouts' that had taken place in West/Central area and the efficient and effective work that Officers undertook.

In response the Operations Manager made the following statements:

- i. As the land and the car park on Co-op was privately owned it was a matter for the landlord. Agreed to speak with Enforcement Officers to investigate what action could be taken.
- ii. Would arrange for the removal of the yellow signs on Lamas Land. The signs had been previously used at Strawberry Fair to discourage camping.
- iii. Removal of the graffiti on the flats would not be an immediate fix as access was required. This needed to be arranged with the landlord of the properties and was being investigated.
- iv. Agreed to speak with the Senior Operations Manager regarding the litter picking on Fitzroy, Burleigh Street and the surrounding streets and would report back to the Committee at a future meeting.
- v. Litter picking around parked vehicles could be done easily as this was a manual task and litter. However it was not possible to move parked vehicles for the mechanical sweepers which did require clearance.
- vi. When a stretch of road that was usually congested was clear of parked vehicles this would be swept with a mechanical sweeper as part of the cleaning process. This was done in small stages was not a simple one, therefore it did not produce an instant result.
- vii. Had been advised from the Waste team that recycling rates were not available at ward level.
- viii. Agreed to speak to speak with the Recycling Team to ask what actions would and could be taken to increase recycling in the City. This would be included in the next report to Committee.
- ix. Noted the comments regarding the railings on Drummer Street.

#### The Committee:

Resolved (unanimously) to agree the following priorities:

- 1 Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering.

Justification: Littering and illegal deposited waste if left un-investigated can cause ongoing issues and encourage antisocial behaviour. This priority has been included as a continuation to balance the high standard

of trade waste management and litter patrols already existing in the West/Central area and to continue to build upon this work further.

- 2 Early morning, daytime and weekend dog warden patrols for dog fouling on Grantchester Street, Lammas Land and surrounding areas.

Justification: Dog fouling continues to be identified by the Dog Warden and members of the public who have recorded problems in the areas. A number of individuals spoken to have not been aware of dog control orders; this recommendation remains in order to balance education and enforcement. Further reports have been received that has identified an increase of dog fouling on the routes to and from the local school.

- 3 Proactive small scale graffiti and flyposting removal by City Rangers across the West/Central area.

Justification: Work already conducted by the City Rangers has been positive and enhanced the areas where cleared. This recommendation is to continue this work as a priority for all the rangers covering the West/Central areas.

- 4 Ownership and cleansing of Garrett Hostel Lane ditches.

Justification: Work to identify the ownership of Garrett Hostel Lane ditches is ongoing.

Work on maintaining the cleanliness of the ditches is ongoing and remains a focus for the Operations team. No further updates have become available on land owners; however Operations staff continues to undertake regular cleansing.

- 5 Jesus Green ditch cleansing – looking at frequency of activity.

Justification: Work has already been undertaken in this area since July / August 2015 time, however in order to measure the success of this activity it is necessary to examine the effectiveness of weekly cleansing over a lengthy period of time and carrying this priority over into the summer months would allow for that.

- 6 Joint working patrols to address the issues of fly tipping at public recycling points.

Justification: Fly tipping at Lammas Land, Adam and Eve Street and Castle Park recycling centre account for an increase in the fly tipping figures across the West area. Enforcement and ranger work to focus on these areas will balance education and enforcement to deter this problem.

### **16/10/WCAC S106 priority-setting round: follow-up**

The Committee received a report from the Urban Growth Project Manager exploring options for improving outdoor sports facilities in the West/Central Area using devolved S106 funding.

Discussions with local City and County Councillors since the Area Committee's meeting in December 2015 had helped to gauge views on a range of possible proposals. This also highlighted scope to:

- a. choose from a couple of local project proposals deliverable in the shorter-term, which would help to make timely use of a S106 contribution with an 'expiry date' in late 2017; and
- b. keep some devolved outdoor sports S106 funding available until later (ie, not allocating it all now), in order to give time for other possible, longer-term options to become clearer/more available.

As a separate issue, since the prioritisation of a local play area project in December, an alternative use of time-limited S106 play contributions from Castle ward had been suggested.

#### Comments from the Committee:

- i. There was a case for keeping some of the devolved S106 funding in reserve as S106 funding was tapering off and running down.
- ii. Would favour a more modest scheme on Histon Road Recreation Ground, an area which was used by children from Castle ward and Arbury ward, rather than further improvements to the Shelly Row play area.
- iii. If S106 money was not spent, it would need to be given back to the developer and this risk should be avoided. Funding which had a time limit to be spent should be prioritised.
- iv. Agreed there was a need to take forward both the recommended outdoor sports proposals.
- v. Asked the Officer to clarify if there was scope on Histon Road Recreation Ground for a large piece of play equipment which would not be negated by accepting the recommendation in the report.

- vi. Enquired if it was possible to undertake a smaller project of works on the Christ's Pieces tennis courts.
- vii. Queried if it was possible to undertake work on the Lamas Land paddling pool to stop vandalism.

The Urban Growth Project Manager made the following statements:

- i. The two outdoor sports projects recommended in the report was for the use of the time-limited, devolved outdoor sports S106 funding (due to expire in November 2017). This was a separate issue from the time-limited, devolved play area S106 funding from Castle ward which had a May 2017 expiry date.
- ii. Reiterated that it would be possible to take forward both recommendations to upgrade the football area at Histon Road Recreation Ground and the tennis courts at Christ's Pieces. However there would be very little devolved outdoor sports S106 funding left for the future.
- iii. Officers proposed still to consult on the proposed improvement to Shelly Row play area (which the Area Committee last December had agreed as one of its S106 priorities), but in the light of feedback from local ward councillors, were also minded to consult at the same time on the possibility of improving the play area at Histon Road Recreation Ground as well or instead.
- iv. Had investigated the option to undertake a smaller project of works on the Christ's Pieces tennis courts but concluded that only upgrading two of the four courts would appear odd.
- v. It was questionable whether improvements to Lamas Land paddling pool would be an eligible use of outdoor sports S106 funding. Firstly, it was not clear that this was the appropriate contribution type for a play area facility. Secondly, the main purpose of S106 funding was to mitigate the impact of local development: it cannot be used for repairs and maintenance.

The Committee:

Resolved unanimously to

- A) Prioritise both of the following proposals for the use of devolved outdoor sports S106 contributions, subject to project appraisal and further local consultation
  - i. Up to £25,000 for an improved and more hard-wearing football area at Histon Road Recreation Ground.

- ii. Up to £90,000 for upgrading the existing tennis courts at Christ's Pieces, including a non-slip surface and improved court access.
- B) To widen the consultation on the prioritised Shelly Row play area improvement project to include options for improving Histon Road Recreation Ground play area as well or instead.

### **16/11/WCAC West Central Area Committee Dates 2016/17**

The following meeting dates were agreed:

- Tuesday 12 July 2016 (moved from Wednesday 13 July 2016).
- Thursday 29 September 2016
- Wednesday 7 December 2016
- Thursday 9 March 2017

### **16/12/WCAC Record of Attendance**

- i. 26 members of the public
- ii. 11 Councillors
- iii. 7 City Officers
- iv. 1 representative from Cambridge Constabulary

The meeting ended at 10.00 pm

**CHAIR**

**WEST / CENTRAL AREA COMMITTEE ACTION SHEET: 11.02.16**

<b>ACTION</b>	<b>LEAD OFFICER/MEMBER</b>	<b>TIMESCALE/ PROGRESS</b>
<p><b>15/127/WCAC Trinity College: Temporary Car Park at the top of Queens Road Site, the 'Backs' at entrance to Trinity College</b> To investigate how long Trinity have permission to use that area as a temporary car park.</p>	<p>Councillor Nethsingha</p>	<p>20.12.15: Councillor Nethsingha contacted the County to investigate the rights of way and advised that the use hereby permitted shall be discontinued and the land restored to its former condition in accordance with a scheme of works submitted to and approved in writing by the local planning authority, on or before 31st January 2016.</p> <p>11.02.16: Applicant is still using the space as a car park. To be discussed on the next WCAC meeting on 20/04/16.</p>

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# Environmental Report



## Cambridge West Area December 2015 to February 2016

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# 1. Introduction

This report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the West Area Committee. The report identifies the reactive and proactive service actions undertaken in the previous year, including the requested priority targets and reports back on the recommended issues and associated actions to be targeted in the following period. It also includes key officer contacts for the reporting of waste and refuse and public realm issues.

## 2. Target setting and recommendations

All those at Committee have an opportunity to suggest issues that they would like to see tackled in the neighbourhood area during the upcoming period to help shape the activity to be undertaken within the public realm. Following suggestions that are received the relevant teams will consider the suggestions, and will prioritise work, responding reactively where appropriate and programming some work for the future. All suggested targets will be reported back on in the following period to update members and the public on the status of the issue. Recommendations will also be presented to the committee for consideration and to aid discussion.

### Recommendations

The following are suggestions for members on what action could be considered for priority within the West Area for the period of March to May 2016.

#### Continuing priorities\*

Number	Priority details
1	Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste <i>and littering</i> . Justification: Littering and illegal deposited waste if left un-investigated can cause ongoing issues and encourage antisocial behaviour. This priority has been included as a continuation to balance the high standard of trade waste management and litter patrols already existing in the West/Central area and to continue to build upon this work further.
2	Early morning, daytime and weekend dog warden patrols for dog fouling on Grantchester Street, Lammas Land and surrounding areas. Justification: Dog fouling continues to be identified by the Dog Warden and a number of individuals spoken to have not been aware of dog control orders; this recommendation remains in order to balance education and enforcement. Further reports have been received that has identified an increase of dog fouling on the routes to and from the local school.
3	Proactive small scale graffiti and flyposting removal by City Rangers <i>and Operations Team</i> across the West/Central area. Justification: Work already conducted by the City Rangers has been positive and enhanced the areas where cleared. This recommendation is to continue this work as a priority for all the rangers covering the West/Central areas <i>and to expand it to all of the Operations officers within Streets and Open Spaces</i> .
4	Ownership and cleansing of Garrett Hostel Lane ditches Justification: Work to identify the ownership of Garrett Hostel Lane ditches is ongoing. Work on maintaining the cleanliness of the ditches is ongoing and remains a focus for the Operations team.

\* Amendments to continuing priorities are shown in italics

5	Joint working patrols to address the issues of fly tipping at public recycling points Justification: Fly tipping at Lammas Land, Adam and Eve Street, Park Street and Castle Park recycling centre account for an increase in the fly tipping figures across the West area. Enforcement and ranger work to focus on these areas will balance education and enforcement to deter this problem.
6	Enforcement work to tackle the environmental crime issue of littering and trade waste at Histon Road shops, particularly outside the Co-op Justification: Trade waste and litter is problematic in this area and patrols have already identified a large volume of cigarette ends discarded on the floor. Patrols will identify litter and trade waste issues and take appropriate action to remedy the situation.

Members are recommended to endorse the above recommendations or to make proposed amendments, and in doing so to consider the community intelligence questions below to help shape the public realm work.

### Community intelligence questions

1. What activities should be considered as part of ward blitzes?
2. What geographical locations would benefit from targeted work? (including public realm enforcement activity and clean-up work by the community payback)
3. What locations for new and replacement general waste, recycling and dog bins (in line with resources available) should be considered?
4. Where and when the dog warden service should patrol in order to target dog fouling?

## 3. Routine activity

Streets and Open Spaces teams work closely with residents, community and campaign groups to keep Cambridge clean, green and safe. Street cleansing works to clear shop fronts and maintain all residential streets to a good standard of cleaning by sweeping them regularly. The team empties litterbins and dog bins across the city parks and open spaces, as well as removing graffiti and clearing needles and fly tipping.

The grounds maintenance team maintains all council housing and highway grass and shrub beds across the city, and carries out the maintenance of the city's cemeteries and crematoriums as well as the maintenance of all parks across the city. The City Rangers team provide a street-level, face-to-face contact point for people to raise any cleanliness and public safety issues that they might have concerning their neighbourhood.

The dog warden patrols within Cambridge to increase people's awareness of the requirement to clear up after their pets, as well as collecting stray dogs within the city and works alongside animal charities to deliver educational roadshows. Investigation of instances of environmental crime in public places across the city is carried out by the public realm enforcement team. As well as undertaking enforcement action where necessary, the team provide advice for residents and businesses on issues including fly tipping, litter, waste, illegal advertising, abandoned shopping trolleys, verge parking and abandoned, untaxed and nuisance vehicles.

## 4. 'Ward Blitz' activity

The City Council embarked on a campaign of monthly 'ward blitzes' across the City, involving the Council's City Rangers, Rapid Response, Public Realm Enforcement and Street Cleansing teams.

These teams undertook coordinated public realm maintenance, enforcement and educational action, targeting one ward every month in rotation. Working within existing budgets, this action as additional to the routine, day-to-day, work undertaken by these services.

Ward blitz activity will have included a combination of the following actions:

- Deep cleansing of channels
- Cleansing of litter and dog bins
- Cleansing of signage
- Cleansing of recycling centres
- Increased dog warden presence
- Increased public realm enforcement presence
- Joint working with Cambridgeshire Fire and Rescue, and Cambridgeshire Police
- Free dog microchipping event
- Proactive inspections by pest control in known hotspots

The results of the ward blitzes are reported as follows:

Castle – Environmental Report January to March 2015

Market – Environmental Report July to September 2015

Newnham - Environmental Report October to December 2015

## 5. Specific issues and actions

The following specific issues were identified for targeted action in the previous period. The following tables summarise the action undertaken and current situation, whether ongoing or completed, for each issue.

<b>Priority 1</b>	<b>Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering.</b>
Action Taken	Over 375 hours of patrols were undertaken by the public realm team to address the issues of trade waste illegally deposited and littering during the period of December to February. A number of fixed penalty notices were issued, including Fitzroy Street, New Square, Burleigh Street, Bridge Street and Fisher Square. Several businesses have been engaged in pledging to the litter voluntary code, which promotes responsible litter management. Trade waste inspections have been made resulting in warning letters being sent to companies regarding their duty of care towards their commercial waste. This has also resulted in repeat offenders being issued with statutory notices as well as a number of fixed penalties issued.
Current Situation:	Ongoing
<b>Priority 2</b>	<b>Early morning dog warden patrols for dog fouling on Grantchester Street, Lammas Land and surrounding areas</b>
Action Taken	Dog warden patrols have been conducted by the Dog Wardens in partnership with the Enforcement team and City Rangers to address issues of dog fouling at the above locations. Educational advice and dog bags continue to be provided by the dog wardens to dog walkers in the area particularly on dog control orders, which a number of dog walkers are not aware of.
Current Situation:	Ongoing
<b>Priority 3</b>	<b>Proactive small scale graffiti and flyposting removal by City Rangers across the West/Central area</b>
Action Taken	The rangers have removed over 59 incidents of graffiti and flyposting from street furniture including lampposts, street signs and benches. Further work is programmed for the upcoming. Photographs of some of the work undertaken are included in the appendices of this report. .
Current Situation:	Ongoing
<b>Priority 4</b>	<b>Ownership and cleansing of Garrett Hostel Lane ditches</b>
Action Taken	The ownership of the ditches either side of Garrett Hostel Lane has highlighted that there does not appear to be an easily identifiable definitive owner at the current time. Work continues to identify the relevant owner, in the meantime regular visits are made by the Operations team to clear litter from the ditches and to keep them to a standard of cleanliness.
Current Situation:	Ongoing

<b>Priority 5</b>	<b>Jesus Green ditch cleansing – looking at frequency of activity</b>
Action Taken	This area of work has been added as a weekly task for the Operations team, in addition responding where there is an additional need. Operatives have been to site and cleared the ditch of all litter. This work has been monitored over the last period and has found that the weekly task now keeps the litter level to a minimum.
Current Situation:	Completed
<b>Priority 6</b>	<b>Joint working patrols to address the issues of fly tipping at public recycling points</b>
Action Taken	Adam and Eve Street and Park Street: A number of patrols were undertaken by the public realm teams to address the issues of waste illegally dumped during the period of December to February. No evidence was found to identify those responsible, and these sites continue to attract fly tipping.
Current Situation:	Ongoing
	Castle Park: Foot patrols have been carried out at this site and only one issue found on one occasion which was a large cardboard box beside one of the bins blocking use of the bin.
Current Situation:	Ongoing
	Lammas Land: A total of 6.5 hours were spent patrolling and evidence from fly tipped waste was seized for three suspects, each issued a warning letter. Two further fly tips were reported where no evidence for a suspect was found.
Current Situation:	Ongoing
<b>Priority 7</b>	<b>Enforcement work to tackle the environmental crime issue of littering and trade waste at Histon Road shops, particularly outside the Co-op</b>
Action Taken	Patrols have been conducted in the area, cigarette related litter mainly outside the Co-op and in parking area has been found. Officers recommend that this area requires further work and that in the next period on-going litter monitoring and grading to be continued and plan of action will be developed.
Current Situation:	Ongoing

**Other issues:**

<b>Issue</b>	<b>Lammas land – request to remove yellow camping signs</b>
Action Taken	This action was completed by the city ranger in February 2016.
Current Situation:	Completed
<b>Issue</b>	<b>Graffiti at Radcliffe Court flats remains on site</b>
Action Taken	The city rangers spoke to the management company and have now confirmed that the graffiti was removed by the property management company.
Current Situation:	Completed

<b>Issue</b>	<b>Report that in certain parts of the city centre that litter picking is not late enough in the day</b>
Action Taken	The Senior Operations Manager has confirmed that the Operations team currently litter pick from 06.00 – 19.00 hours in the historic part of the city centre and that the department are currently reviewing the way they carry out our street cleansing activities which includes hours of work, the review is ongoing.
Current Situation:	Resolved
<b>Issue</b>	<b>Sweeping streets with parking cars – question on how this can be resolved</b>
Action Taken	The Senior Operations Manager confirmed that Street Cleansing Supervisors are on site to support the teams during the deep cleansings of the footways and carriageways, supervisors look to inform residents that a deep cleansing programme is / will be in operation in that area and please could they remove their vehicles during this time, we have tried in the past not very successfully, supervisors to also be on site to make sure team carry out a manual sweep of the gutters where they can near parked vehicles.
Current Situation:	Resolved
<b>Issue</b>	<b>Side streets around Fitzroy and Grafton Street have a build-up of litter on them from the city</b>
Action Taken	Following the ward walkabout in March this issue was looked at by residents and members, two sets of litter bins are being trialled in the area to see if they help to resolve the situation. If they prove successful they will be replaced with city centre style bins. This trial is due to finish at the end of April.
Current Situation:	Ongoing
<b>Issue</b>	<b>Request for recycling rates for different wards and more detail of planned events</b>
Action Taken	Officers from waste have confirmed it is not possible to break the waste data for the city down into ward level. In terms of what is being done to promote recycling, the current details in the report list the numbers of events, press releases, champions recruited and feedback from specific events etc. all of which help to improve our recycling. Officers have recommend that if members would like to know what larger projects overall Waste are working on then it would be best to wait for the new year to begin reporting on this and are proposing that it would be presented in the report for March to May.
Current Situation:	Ongoing
<b>Issue</b>	<b>Request for Christ's Pieces railings to be painted</b>
Action Taken	This project has been agreed with the Development Team and added to the program of work for Community Payback. It is planned to undertake this work over several months during the Spring/Summer of 2016.
Current Situation:	Ongoing



## 6. Environmental Data

### Private Realm [West Central Area]

Period	Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Simple Cautions	Legal Proceedings
Dec-Feb: 2015/16	Pest Control	23	23	N/A	N/A	N/A	N/A
Dec-Feb: 2014/15	Noise Complaints	6	N/A	†	0	0	0
Dec-Feb: 2015/16		20			0	0	0
Dec-Feb: 2014/15	Refuse/ Waste Complaints	0	N/A	†	0	0	0
Dec-Feb: 2015/16		2			0	0	0
Dec-Feb: 2014/15	Other public health complaints <sup>‡</sup>	1	N/A	†	0	0	0
Dec-Feb: 2015/16		3			0	0	0
Dec-Feb: 2014/15	Private Sector housing standards	10	N/A	†	2	0	0
Dec-Feb: 2015/16		8			0	0	0

† All complaints will generally have at least one such action

‡ Other public health complaints includes odour, smoke, bonfires, filthy and verminous

## Public Realm Data

### Public Realm Enforcement [Castle]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Dec-Feb: 2014/15	Abandoned vehicles	3	N/A	N/A	0	0	0
Dec-Feb: 2015/16		3			0	0	0
Dec-Feb: 2014/15	Nuisance vehicles <sup>§</sup>	0	0	N/A	0	0	0
Dec-Feb: 2015/16		0	0		0	0	0
Dec-Feb: 2014/15	Derelict cycles	10	N/A	N/A	N/A	N/A	N/A
Dec-Feb: 2015/16		7					
Dec-Feb: 2014/15	Domestic waste	1	0	0	1	0	0
Dec-Feb: 2015/16		0	0	0	0	0	0
Dec-Feb: 2014/15	Trade waste	2	2	0	0	0	0
Dec-Feb: 2015/16		0	0	0	0	0	0
Dec-Feb: 2014/15	Litter	2	0	0	2	0	0
Dec-Feb: 2015/16		2	0	0	2	0	0
Dec-Feb: 2014/15	Illegal camping	0	N/A	0	N/A	0	0
Dec-Feb: 2015/16		0		0		0	
Dec-Feb: 2014/15	Illegal advertising	8	2	0	0	0	0
Dec-Feb: 2015/16		1	0		0	0	

<sup>§</sup> Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

## Summary of Castle public realm enforcement data

- Three abandoned vehicles were investigated, one vehicle was removed for having no road tax, the fine was paid and the vehicle was subsequently released.
- Seven derelict cycles were removed from across Castle. The number of cycles removed as abandoned in the area usually varies between 5 to 10 a quarter.
- There were two cases of littering in Castle between December and February, in both cases litter was thrown from vehicles. In both cases fixed penalty notices were issued and subsequently paid, the offences happened on Madingley and Huntingdon Road.
- There was one case of illegal advertising on Chesterton Road, no suspect was found from the evidence and no action was taken.
- There have been no significant changes in the enforcement investigations and outcomes compared to the same period in 2014/15.

**Public Realm Enforcement [Market]**

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Dec-Feb: 2014/15	Abandoned vehicles	2	N/A	N/A	0	0	0
Dec-Feb: 2015/16		4			0	0	0
Dec-Feb: 2014/15	Nuisance vehicles**	0	0	N/A	0	0	0
Dec-Feb: 2015/16		0	0		0	0	0
Dec-Feb: 2014/15	Derelict cycles	70	N/A	N/A	N/A	N/A	N/A
Dec-Feb: 2015/16		53					
Dec-Feb: 2014/15	Domestic waste	13	6	0	2	0	0
Dec-Feb: 2015/16		19	6	0	0	0	0
Dec-Feb: 2014/15	Trade waste	5	5	2	0	0	0
Dec-Feb: 2015/16		16	15	0	0	0	0
Dec-Feb: 2014/15	Litter	10	0	0	10	0	1
Dec-Feb: 2015/16		29	0	0	29	0	2
Dec-Feb: 2014/15	Illegal camping	0	N/A	0	N/A	0	0
Dec-Feb: 2015/16		0		0		0	0
Dec-Feb: 2014/15	Illegal advertising	14	12	N/A	0	0	0
Dec-Feb: 2015/16		7	4		0	0	0

\*\* Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

## Summary of Market public realm enforcement data

- Fifty three derelict cycles were removed from across Market. The number of cycles removed as abandoned in the area usually varies between 10 to 75 a quarter.
- Four abandoned vehicles were investigated in the area between December and February, one case is still ongoing and the other three vehicles were found not to be abandoned.
- There were nineteen cases of domestic waste investigations conducted in the area, nine cases had no suspects or evidence in them and there six cases where a warning letter was issued. Four cases are still ongoing.
- Sixteen cases of trade waste were investigated in the West area. All businesses were written to and complied with requests for their waste transfer information and were issued a warning letter. A further business was issued a verbal warning.
- There were twenty nine cases of litter investigated in the West area during December to February and twenty nine fixed penalty notices was issued, which included littering on foot at Bridge Street, Burleigh Street, Christ's Lane, Fisher Square, Fitzroy Street, Hobson Street, Lion Yard, Market Street, Regent Street and St Andrews Street. One fixed penalty was also issued for littering from a motor vehicle on Emmanuel Street which was subsequently paid. Two cases of fixed penalties not being paid have been referred to the legal team.
- Seven incidents of illegal advertising were identified which included one banner and six posters, where it was possible to identify suspects warnings were issued.
- There has been an increase in the number of litter, domestic waste and trade waste cases compared to the same period in 2014/15, which is due to more engagement with local businesses and proactive patrols across the three ward areas; there are no other significant changes in the enforcement investigations and outcomes compared to the same period in 2014/15.

**Public Realm Enforcement [Newnham]**

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Dec-Feb: 2014/15	Abandoned vehicles	4	N/A	N/A	0	0	0
Dec-Feb: 2015/16		1			0	0	0
Dec-Feb: 2014/15	Nuisance vehicles <sup>††</sup>	0	0	N/A	0	0	0
Dec-Feb: 2015/16		0	0		0	0	
Dec-Feb: 2014/15	Derelict cycles	14	N/A	N/A	N/A	N/A	N/A
Dec-Feb: 2015/16		5					
Dec-Feb: 2014/15	Domestic waste	0	0	0	0	0	0
Dec-Feb: 2015/16		6	4	0	0	0	0
Dec-Feb: 2014/15	Trade waste	1	1	0	0	0	0
Dec-Feb: 2015/16		0	0	0	0	0	0
Dec-Feb: 2014/15	Litter	1	0	0	1	0	0
Dec-Feb: 2015/16		0	0	0	0	0	0
Dec-Feb: 2014/15	Illegal camping	0	N/A	0	N/A	0	0
Dec-Feb: 2015/16		0		0		0	
Dec-Feb: 2014/15	Illegal advertising	1	1	N/A	0	0	0
Dec-Feb: 2015/16		1	0		0	0	

<sup>††</sup> Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

## Summary of Newnham public realm enforcement data

- One abandoned vehicle inspections was but was deemed not to be abandoned.
- Five derelict cycles were removed from across Newnham. The number of cycles removed as abandoned in the area usually varies between 5 to 10 a quarter.
- There were six cases of domestic waste investigations conducted in the area, all of which were found at the Lammas Land recycling centre. Four suspects were identified and were issued warning letters.
- One incident of illegal advertising were identified which was a poster advertising on the railings of Lammas Land, there was no suspect for the case and therefore no action was taken.
- There has been an increase in the number of domestic waste investigations. The increase in the dumped domestic waste was found at the Lammas Land recycling centre during proactive patrols set as a priority. There are no other significant changes in the enforcement investigations and outcomes compared to the same period in 2014/15.

## Dog Warden Service [West Area]

### Stray dogs

Period	Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
Dec-Feb: 2014/15	Stray dogs	0	0	0	0	0	
Dec-Feb: 2015/16		2	0	1	1	0	One other stray dog calls was received, but the dog was collected by their owner before the dog warden attended

### Dog Control Orders

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Dec-Feb: 2014/15	Dog control orders:	0	0	0	0	0	0
Dec-Feb: 2015/16	Fouling	2	0	0	0	0	0
Dec-Feb: 2015/16	Dog control orders: Exclusion	0	0	0	0	0	0
Dec-Feb: 2015/16	Dog control orders: Leads	0	0	0	0	0	0
Dec-Feb: 2015/16	Other dog complaints <sup>##</sup>	0	0	0	0	0	0

### Summary of dog warden data:

Two reports of dog fouling were received between the period December to February at Dane Drive and Barton Road. Residents requested new dog fouling signage at Barton Road which was put up by the city rangers.

<sup>##</sup> Includes issues such as barking, welfare, signage requests and educational advice as well as joint working with Environmental Health, RSPCA and Housing Associations'



## Operations cleansing data by ward [West Area]

Period	Activity	Total number of incidents	Ward		
			Castle	Market	Newnham
Dec-Feb: 2014/15	Fly tipping	30	4	21	5
Dec-Feb: 2015/16		46	5	38	3
Dec-Feb: 2014/15	Offensive graffiti <sup>§§</sup>	9	2	4	3
Dec-Feb: 2015/16		6	3	3	0
Dec-Feb: 2014/15	Detrimental graffiti <sup>***</sup>	65	15	49	1
Dec-Feb: 2015/16		122	20	98	4
Dec-Feb: 2014/15	Needles	4	1	1	2
Dec-Feb: 2015/16		5	1	4	0
Dec-Feb: 2014/15	Shopping trolleys	7	1	5	1
Dec-Feb: 2015/16		19	6	12	1

<sup>§§</sup> Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working day.

<sup>\*\*\*</sup> Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

## Summary of operations cleansing data:

- Of the five fly tips for the Castle ward, one fly tip was removed at Castle Park recycling centre; no other particular trends with types of fly tipped material were identified in this period.
- There were thirty eight fly tips cleared from the Market ward, of this repeat incidents were on Kings Parade (14), Newmarket Road (2) and Sussex Street (2). There was an increase in fly tipping on Kings Parade, the majority of which was black sacks containing household waste. Ongoing investigations are being undertaken with this repeat illegal dumping of waste. No other trends were identified in this period
- Of the three fly tips that were found in the Newnham ward, two were located at the Lammas Land recycling centre, no other particular trends with types of fly tipped material were identified in this period.
- In Castle, two of the offensive cases of graffiti were pictures of human anatomy on play equipment at Histon Road Recreation Ground, one during January and one during February, offensive language was also removed from communication boxes on Huntingdon Road during January 2016.
- In Market offensive graffiti consisted of swear words removed from communication boxes on Downing Street in during February, offensive language was removed from a garage door on Mud Lane during January 2016 and offensive language was removed from street bins on Sidney Street during December 2015.  
Market ward has witnessed an increase in detrimental graffiti instances from 49 in 2014/15 to 98 in 2015/16 (for the periods of December to February). Repeat incidents were removed from Christ's Pieces (5), Drummer Street (6), Regent Street (10), Sidney Street (7) and St Andrews Street (11).
- The council are aware there has been an increase in anti-social graffiti in some wards, and we are working in partnership with other agencies including Cambridgeshire Police to tackle this problem. The council is responding to all reports of graffiti and undertaking proactive patrols and monitoring of hot spots. In addition within the city centre, the rapid response team is available to Cambridge BID businesses during the usual call out times to tackle issues as graffiti.
- Three instances involving a total of 5 needles were removed from the wards in the west area during December 2015 to February 2016; one needle was removed from church grounds on corner of Castle Street during February, two needles were removed outside Boots on Petty Cury in during February and two needles were removed from a drain to the rear of St Andrews Church on Downing Place.
- Four trolleys were impounded as abandoned.

## Waste and Recycling Data [City wide]

This section includes information about the Waste Policy team's area of responsibility. The team has an Operational Plan that covers the work for the year. This work is generally not area based but it is useful to residents and provides statistics to demonstrate activity and continuous improvement in areas of sustainable waste management.

Activity (2015-16)	Q1 Apr-Jun	Q2 Jul-Sep	Q3 Oct-Dec
Recycling rate – dry recycling (last year)	21.4% (21%)	21% (22.2%)	22% (23.4%)
Recycling rate – composting (last year)	23.8% (24.9%)	22.3% (23.8%)	20% (20%)
Amount collected for disposal (last year)	54.8% (54.2%)	57.7% (54%)	(58%) (56.7%)
No of press releases issued	5	3	5
No of 2 <sup>nd</sup> blue bins delivered	93	164	146
No of 2 <sup>nd</sup> Green bins delivered	87	57	876 ( no. of people registering under the second year of the scheme)
Number of 3 <sup>rd</sup> and 4 <sup>th</sup> green bins registered			77
No. of bins changed from standard to small	32	26	22
No of events attended	15	10	10
No of people spoken to	800	210	280
No of Kitchen Caddies given out	473	195	321
No of Recycling Champions (RC) at events	33	9	17
No of new RC recruited	8	3	4
Amount of rubbish/recycling collected at events (tonnes)	Total 35.7 tonnes 24.7 T rubbish 11 T recycled	Total 20.5 tonnes 8.59 T recycled	None this quarter
Amount of goods (clothes, books etc.) collected via the British Heart Foundation and college campaign.			7,490 bags -74 tonnes
No of community/school visits to AmeyCespa	14	5 <sup>†††</sup>	17

<sup>†††</sup> Schools visits during July and September only

## 7. Proactive and community work

During the previous period the following proactive and community work has been undertaken.

<b>Task</b>	<b>Clean for The Queen</b>
Action Taken	Cambridge City Council supported the Clean for the Queen campaign run by Country Life magazine in partnership with Keep Britain Tidy which was aimed at tidying up the country before celebrations begin ahead of the Queen's big day on 21 April 2016. Volunteers took part in the event on Mill Pond on Saturday 5 March 2016 with support from the City Ranger.
Current Situation	Completed
<b>Task</b>	<b>Environmental Ward Walkabouts</b>
Action Taken	Ward walkabouts are an 'on the ground' project to deal with local environmental issues; residents can discuss any local environmental issues, but items on the agenda are likely to include dog fouling, fly-tipping, graffiti and environmental crimes. Ward walkabout completed include: <ul style="list-style-type: none"> <li>• Castle (MacManus area): 1 February 2016</li> <li>• Castle (Windsor Road area): 11 February 2016</li> <li>• Castle (Mount Pleasant): 8 February 2016</li> <li>• Market (City Centre): 2 February 2016</li> <li>• Market (Kite area): 7 March 2016</li> <li>• Newnham: 23 January 2016</li> </ul> The next batch of walkabouts will be arranged for June to August time.
Current Situation	Ongoing
<b>Task / Event</b>	<b>Windsor Road area</b>
Action Taken	Following an issue highlighted on a ward walkabout improvements were made to Windsor Road. Clearing overhanging shrubbery and pathway was completed by the City Ranger in partnership with Community Payback.
Current Situation	Completed

## 8. Key contacts

### Officers

Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	<a href="mailto:yvonne.odonnell@cambridge.gov.uk">yvonne.odonnell@cambridge.gov.uk</a>
Senior Operations Manager	Don Blair	01223 458575	<a href="mailto:Don.blair@cambridge.gov.uk">Don.blair@cambridge.gov.uk</a>
Operations Manager (Grounds Maintenance)	Paul Jones	01223 458215	<a href="mailto:Paul.Jones@cambridge.gov.uk">Paul.Jones@cambridge.gov.uk</a>
Operations Manager (Community Engagement and Enforcement)	Wendy Young	01223 458578	<a href="mailto:Wendy.young@cambridge.gov.uk">Wendy.young@cambridge.gov.uk</a>
West Area Ranger: Richard Allen	City Rangers	01223 458282	<a href="mailto:cityrangers@cambridge.gov.uk">cityrangers@cambridge.gov.uk</a>
City Centre Ranger: Chris Lowndes			
Public Realm Enforcement (West team):	Castle / Newnham: Lisa Lowndes and Tom Pickover	01223 458573 01223 458062	<a href="mailto:streetenforcement@cambridge.gov.uk">streetenforcement@cambridge.gov.uk</a>
	Market: Andy Hine and Steve Phillips		
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	<a href="mailto:dogwarden@cambridge.gov.uk">dogwarden@cambridge.gov.uk</a>
	Sharron Munro (Wed-Fri)		
Volunteer opportunities (Streets, Parks and Open Spaces)	Rina Dunning	01223 458084	<a href="mailto:Caterina.dunning@cambridge.gov.uk">Caterina.dunning@cambridge.gov.uk</a>
Recycling Champions	Co-ordinator	01223 458240	<a href="mailto:recycling.champions@cambridge.gov.uk">recycling.champions@cambridge.gov.uk</a>
Out of Hours	Emergency calls	0300 3038389	N/A

## Issues

Area	Contact	Telephone Number	Email
Dog fouling Litter Fly tipping (public land) Graffiti Needles Abandoned, untaxed and nuisance vehicles Illegal camping Bulky waste collections New blue, green and black bins Replacement blue, green and black bins Repairs to blue, black and green bins	Customer Service Centre	01223 458282	<a href="mailto:wasteandstreets@cambridge.gov.uk">wasteandstreets@cambridge.gov.uk</a>
Abandoned bicycles	Customer Service Centre	01223 458282	<a href="mailto:cityrangers@cambridge.gov.uk">cityrangers@cambridge.gov.uk</a>
Pest Control	Refuse and Environment	01223 457900	<a href="mailto:env.health@cambridge.gov.uk">env.health@cambridge.gov.uk</a>
Noise			
Stray and lost dogs	Customer Service Centre	01223 457900	<a href="mailto:dogwarden@cambridge.gov.uk">dogwarden@cambridge.gov.uk</a>

## 9. Resources

The following are suggestions that members of the West Area Committee and residents and businesses may wish to consider or request for the upcoming period:

### Recycling and general street litter bins

A small quantity of recycling and general street litter bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Castle	6	5
Market	6	3
Newnham	2	6

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Castle	Storey's Way (pedestrian traffic lights – junction with Huntingdon Road)	March 2015	
Castle	Howes Place (junction Huntingdon Road)	March 2015	
Castle	Carisbrooke Road – near Mayfield School	March 2015	
Castle	Carisbrooke Road (junction with Histon Road)	March 2015	
Castle	Warwick Road (near Windsor Road alleyway)	March 2015	
Castle	Carisbrooke Road (green triangle behind Mayfield School)	March 2016	
Market	Park Street (near car park)	July 2015	
Market	Park Street (near ADC theatre)	July 2015	
Market	King Street (near Pikes Walk)	August 2015	
Market	City Road (near Superdrug)	March 2016	Currently being trialled
Market	Fitzroy Street (alleyway to side of Next)	March 2016	Currently being trialled
Market	Sussex Street (in central area)	February 2016	Currently being trialled
Newnham	Coton footpath (junction with Wilberforce Road)	March 2015	
Newnham	Burrell's Walk (junction with Grange Road)	May 2015	

## Dog bin provision

A number of dog bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Castle	1	2
Market	0	3
Newnham	2	0

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Newnham	Carisbrooke Road (near Histon Road junction)	March 2015	
Newnham	Gough Way (near to Penarth Place)	March 2015	
Castle	Carisbrooke Road (near Histon Road junction)	March 2015	

## Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

## Dog fouling signs

Small quantities of 'no dog fouling' signs are available for each ward, as follows:

Ward	Signs used	Signs available for installation
Castle	0	13
Market	0	13
Newnham	0	13





## 10. Appendices

Before and after photos of a clearance at Mount Pleasant completed by City Rangers (completed January 2016)



**Before and after photos of graffiti clearance at Parsonage Street completed by City Rangers (completed February 2016)**



**Before and after photos of vegetation clearance at Tavistock Road completed by City Rangers (completed February 2016)**



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## Cambridge City Council

**To:** West Central Area Committee 20/04/2016

**Report by:** Simon Payne,  
Director of Environment

**Wards affected:** Castle, Market, Newnham

### **ENVIRONMENTAL IMPROVEMENT PROGRAMME (EIP)**

#### **1.0 Executive summary**

This report requests that the Committee:

- Determines whether to proceed with an EIP proposal to restrict the movement of traffic through Canterbury Street.
- Determines which of the proposed new EIP schemes are allocated funding as part of the 2016-17 Environmental Improvement Programme, from those listed in Appendix A of this report.

#### **2.0 Recommendations**

The West Central Area Committee is recommended:

- 2.1 To determine whether to proceed with an EIP proposal to restrict the movement of traffic through Canterbury Street, or reallocate the funding agreed (circa £12,250) to other potential projects.
- 2.2 To consider the allocation of the £36,380 additional EIP budget for 2016-17 to the list of proposed projects in Appendix A of this report.
- 2.3 To approve those projects for implementation, subject to the schemes being deliverable, obtaining consents necessary, positive consultation where required and final approval by Ward Councillors.
- 2.4 To note the progress of existing schemes listed in Appendix C of this report.
- 2.5 To consider a second EIP application invitation round during 2016-17 to utilise any funding uncommitted from the present round plus any savings arising from the delivery of previously committed schemes.

### **3.0 Background**

- 3.1 The Environmental Improvement Programme (EIP) funds and delivers small scale projects around the city that make a lasting and noticeable improvement to streets and public places. The programme was reviewed during 2015 to put more emphasis on smaller, community supported applications that can be developed and delivered more quickly. The programme eligibility criteria are attached at **Appendix D**.
- 3.2 The programme is supported up to year 2019-20 with an annual capital budget which is split across the council's four areas depending on population, with devolved decision making to Area Committees to allocate the budget available to project applications each year.
- 3.3 There were no new EIP projects adopted during 2015-16. However, £30,000 was provided in order to enable Cambridgeshire County Council to undertake a programme of Local Highways Improvements (LHI) across the city.
- 3.4 Progress in implementing previous programme commitments is outlined in **Appendix C**. Some of these have been dependent on staffing availability within the County Council's highways service, and regrettably there have been delays in the completion of some projects. Liaison is continuing in order to expedite delivery where needed.

### **4.0 2016-17 Year Applications**

- 4.1 The budget available to develop and deliver new EIP projects across West Central area has been reduced from £42,800 in 2014-15 to £36,380 annually from 2016 to 2020. This is in order to support the city-wide £30,000 contribution to ensure an LHI programme can be delivered across Cambridge, where the majority of costs involved are met by the County Council.
- 4.2 Preliminary feasibility work has been carried out on each of the schemes that have been suggested for the 2016-17 Environmental Improvement Programme. This included an initial assessment of the likely costs involved in delivering those projects considered, at this stage, to be potentially feasible.
- 4.3 The table in **Appendix A** lists all of the schemes that could be feasibly considered as part of this year's EIP Programme, should they be allocated funding by West Central Area Committee.

## 5.0 Canterbury Street Traffic Calming

- 5.1 Following reports of motorised traffic using Canterbury Street and adjoining roads as a through route between Huntingdon Road and Histon Road (avoiding the Murketts Corner junction), an EIP scheme to provide some restriction was allocated £12,250 in 2011.
- 5.2 In 2007 a 20 mph speed limit and road closure at Canterbury Street was proposed locally. Whilst the reduction in maximum speed was taken forward the road closure element did not gain public support, and was subsequently not implemented.
- 5.3 In 2012 a public consultation was undertaken on two potential options to calm traffic by narrowing the width of Canterbury Street (see **Appendix B**). Approximately 500 leaflets were distributed to properties within the area (as far as Richmond Road) and known local residents associations. The outcome showed very mixed results with no clear consensus of support to undertake either option.
- 5.4 A total of 40 responses were received, of which 21 disagreed with the proposals, 14 agreed and 5 were undecided. This was not unexpected, since the likely effect on through movements could be small and any restriction on through traffic could also inconvenience local residents and essential traffic movements in the area, including deliveries and refuse collections. Following further analysis, a double weighting was applied to those residents who responded and are expected to be most directly affected by the through traffic. With this additional weighting some 53% of residents would be in favour of the proposal, with 47% some against.
- 5.5 In August 2012 the Area Committee considered the consultation results and determined to continue pursuing Option 1 of the traffic calming measures. Discussions commenced with the Highway Authority for local roads (Cambridgeshire County Council), who expressed some reservations about the proposals. The project has not since been implemented, nor been subject to any statutory highways processes. Recent discussions with Castle ward councillors have indicated no overall consensus on the best way forward.
- 5.6 Whilst some time has elapsed since the last consultation and there will undoubtedly have been some turnover in local residents there has been relatively little other change in the area and it is not anticipated

that a similar exercise repeated now would yield significantly differing results.

5.7 West Central Area Committee is therefore asked how it wishes to proceed; from the following potential alternatives:

- Continue with the Option 1 proposals, as previously supported in 2012.
- Re-consult on the existing two options, or any other potential solutions that might come forward.
- Close the project and re-allocate the EIP funding available to new scheme applications within West Central area.

## **6.0 Further Items for Determination**

6.1 The total anticipated cost of the schemes listed in Appendix A (£25,000) is some £11,380 less than the budget available for application to new schemes in 2016-17 (£36,380). There is also potentially a further £12,250 available should funding for the existing Canterbury Street project be re-allocated. Area Committee is therefore able to support all of the applications received that are considered at this stage to be feasible to implement.

6.2 It is possible that there could be further savings arising from the delivery of projects from previous years outlined in Appendix C, which might be carried forward and added to the budget for 2016-17. The precise amount has yet to be quantified and is dependent on final out-turn costs of projects currently being completed. It might however provide some contingency for any unforeseen costs incurred in delivering those new projects adopted this round from those listed in Appendix A.

6.3 Following the review of EIP operating process in 2015, Area Committees are now able to consider more than one application round each year; depending on resource availability. Given the anticipated programme financial position outlined above, it is suggested that a further application round might be considered later in 2016 in order to fully commit the funding available in 2016-17. The focus would need to be on small, straightforward projects that could be delivered within a time frame of a few months.



## **7.0 Background papers**

None

## **8.0 Appendices**

### APPENDIX A

Summary of Feasible EIP Schemes for 2016-17.

### APPENDIX B

2012 Consultation Options for Canterbury Street.

### APPENDIX C

Progress on Existing EIP Schemes.

### APPENDIX D

EIP Eligibility Criteria.

## **9.0 Inspection of papers**

To inspect the background papers or if you have a query on the report please contact:

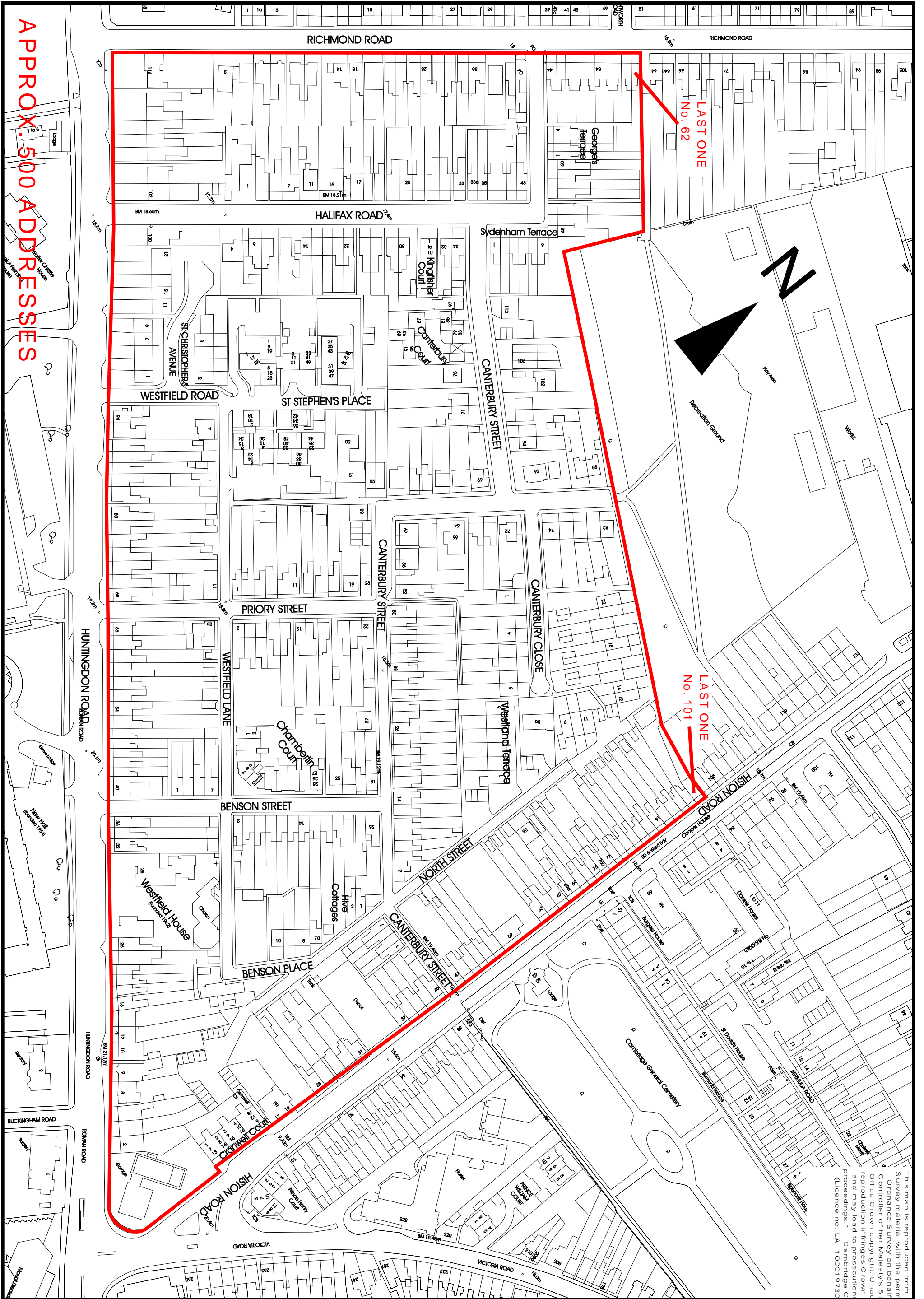
Author's Name:	John Richards
Author's Phone Number:	01223 458525
Author's Email:	<a href="mailto:john.richards@cambridge.gov.uk">john.richards@cambridge.gov.uk</a>

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**SUMMARY OF FEASIBLE EIP SCHEMES FOR 2016/17 - WEST / CENTRAL AREA**

No.	Scheme Title	Scheme Description	Promoted by	Ward	Estimated Budget £	Secured funding contributions £	EIP Allocation requested	Comments
WC1	Entrance to Midsummer Common Community Orchard, Newmarket Road	Planting and landscaping scheme (designed with input from Friends of Midsummer Common) to further improve the entrance to the site from the road, and extend the improvements previously undertaken.	Cllr T Bick	Market	2,500	-	2,500	Would present an aesthetically pleasing entry from the street to the orchard, underlining passage into a special area, and complementing the work of volunteers which has created the community asset of the orchard.
WC2	Light on Parkers Piece at crossing of paths near Public Conveniences	Provision of lighting at this busy path crossing point to improve safety during hours of darkness. Crossing remote and shielded from existing lighting sources.	Cllr T Bick	Market	5,000	-	5,000	The lighting of paths across Parkers Piece with heritage style units has been well received, and there are plans in 2016-17 to improve surfacing. Provisional sum for lighting dependent on best <i>action to take forward</i>
WC3	Dropped kerbs City Road / Brandon Place	Provision of suitable dropped kerbs to improve access from footway to carriageway.	Cllr T Bick	Market	2,500	-	2,500	This project would better enable residents of Brandon Court to use mobility scooters going towards Fitzroy Street.





APPROX. 500 ADDRESSES

LAST ONE  
No. 62

LAST ONE  
No. 101

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Rev	Date	By	Chk	App	Details

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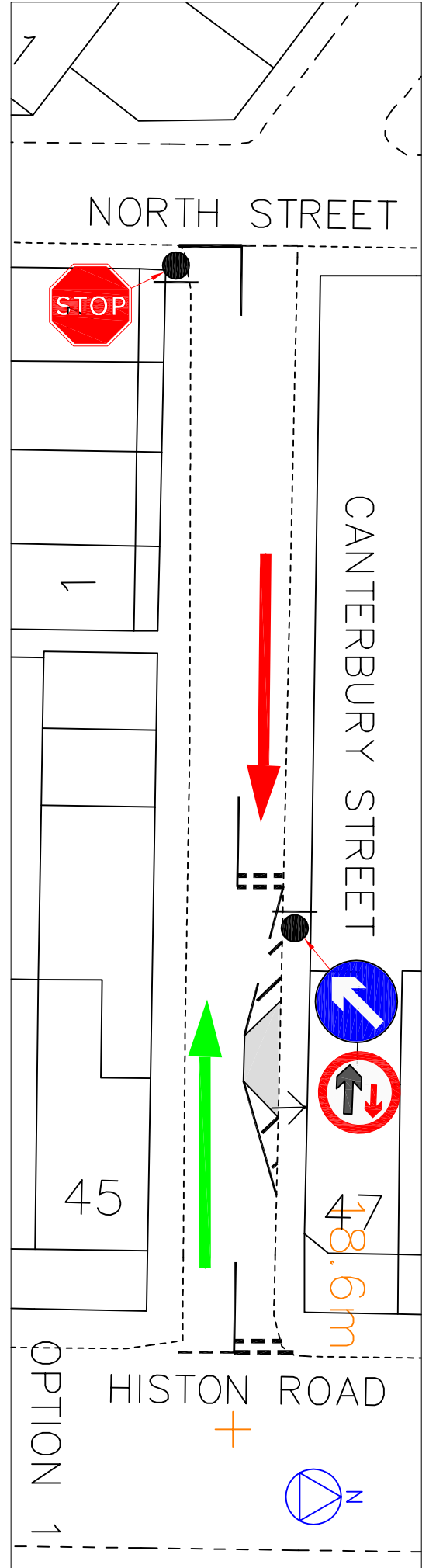
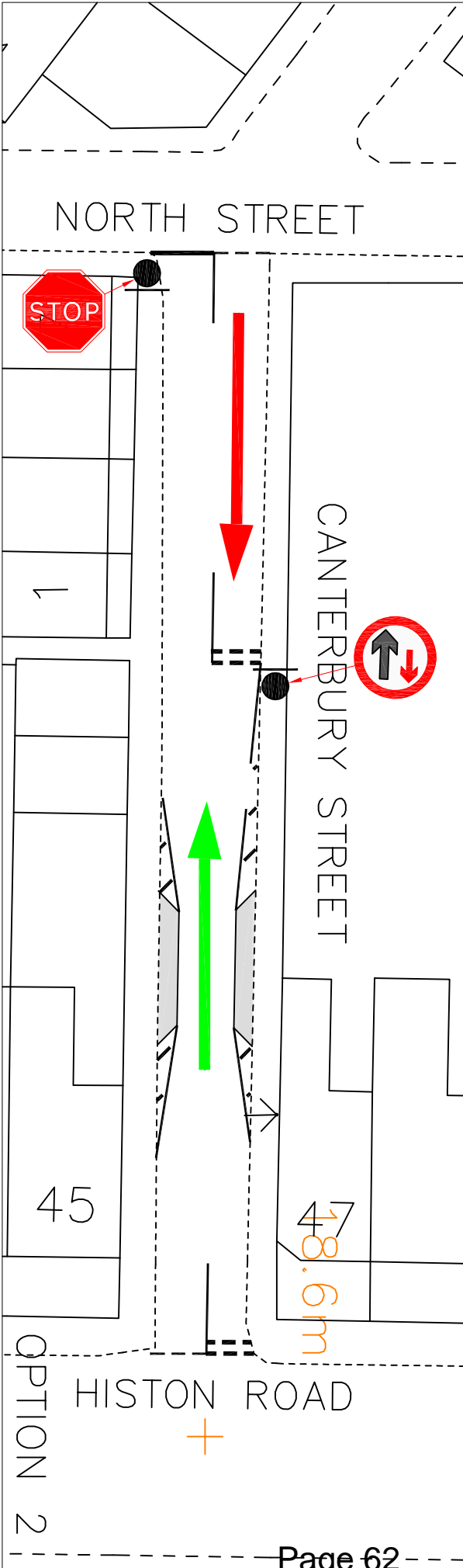
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Project: CANTERBURY STREET  
TRAFFIC CALMING

Drawing: PUBLIC CONSULTATION:  
TRAFFIC CALMING OPTION  
1 & 2

Job Ref/ DWG.No: 020-111  
Revision: -



**PROGRESS OF EXISTING EIP SCHEMES - WEST / CENTRAL AREA**CCMHW - County Council Minor Highways Works  
LHI - Local Highways Improvements

No.	Scheme Title	Scheme Description	Promoted by	Ward	Approved Budget £	Completion Expected	Comments
1	Canterbury Street Traffic Calming	Consultation on measures to calm traffic using Canterbury Street.	Former Cllr S Kightley	Castle	15,000	To be determined	Benefits of project proposal to be reviewed by Area Committee in context of split public support.
2	Newmarket Road / Maids Causeway	Improved signage and roundels of the 20 mph limit on Newmarket Road / Maids Causeway.	Former County Cllr S Whitebread	Market	7,500 (4,500 EIP, 3,000 CCMHW 11/12)	Completed	Roundels introduced at the Newmarket Road and Victoria Road entry points, supported by additional repeater markings adjacent to Brunswick Gardens, Christchurch Street and Wellington Street.
3	Kite Area Parking Review	Proposed changes to the existing parking restrictions with the aim of increasing the number of resident parking spaces in the evening. Additional double yellow lines proposed at various junctions to improve access.	-	Market	9,966 plus additional 7,000 2014- 15	Completed	-
4	Quayside Improvements	Improvements to the Quayside area including new bins, trees and planting areas.	Magdalene College	Market	25,800 (15,800 EIP, 5,000 Magdelene College & £5000 Love Cambridge)	Spring 2016	Scheme details agreed with construction work due to commence April / May 2016.

**APPENDIX C**

No.	Scheme Title	Scheme Description	Promoted by	Ward	Approved Budget £	Completion Expected	Comments
5	Grantchester Road Traffic Calming	Introduction of a 'gateway' feature at the entrance to Newnham, changes to the junction with Selwyn Road and a proposed new speed restriction.	Cllr S Reid	Newnham	22,000 plus additional 5,000 2014-15	Partially completed	Work to the junction of Grantchester Road with Selwyn Road has been completed. Introduction of a gateway entry feature being considered in conjunction with the implementation of 20 mph speed control in the area, anticipated summer 2016.
6	Castle Street / Bell's Court Improvements	Environmental enhancement of the green area; including formalised cycle parking and screening to waste bins.	Former Cllrs P Tucker and S Kightley	Castle	6,000	Completed	-
7	Adams Road, Wilberforce Road and Clerk Maxwell Road - Parking Restrictions	Traffic Order measures to manage parking and coach parking in key locations in these roads.	County Cllr L Nethsingha	Newnham	5,000	Completed	-
8	Lighting to footpath connecting Lammas Land to Trumpington	Installation of small solar power stud lights along the path similar to those used along the Guided Busway.	County Cllr L Nethsingha	Newnham	10,000	Ongoing	Subject to a broader review of lighting open spaces within Cambridge. Solar stud wayfinder markers have been introduced with some success in recent years, including across Lammas Land.
9	Cranmer Road to Footbridge over Bin Brook - Footway Lighting	Installation of small solar power stud lights along the path similar to those used along the Guided Busway.	Cllr R Cantrill	Newnham	5,500	Completed	-
10	Adam and Eve Street / Burleigh Street - Lockable Bollards	Installation of lockable bollard, with amendments to Traffic Order, to restrict through movements between Kite area and East Road.	Cllr T Bick & Ward Cllrs	Market	4,000 (400 EIP, 3,600 LHI)	Completed	-



**APPENDIX C**

No.	Scheme Title	Scheme Description	Promoted by	Ward	Approved Budget £	Completion Expected	Comments
11	Christ's Pieces Signing	Improved cycling /no cycling signage around Christ's Pieces, New Square and edge of Parker's Piece.	Cllr T Bick & Ward Cllrs	Market	4,000	Completed	-
12	Histon Road pedestrian crossing	Feasibility study into the installation of a pedestrian crossing between the Gilbert Road and Carisbrook Road junctions.	Cllr P Tucker	Castle	3,000	Completed	The study identified that a controlled crossing in this area would be difficult to achieve. Aspirations deferred by Cambridgeshire County Council in context of developing City Deal transport proposals for the corridor.
13	All Souls Lane road sign and noticeboard	Install a notice board and road name at entrance to All Souls Lane off Huntingdon Road on side of road where one does not exist.	Cllr P Tucker	Castle	1,000	Completed	Aspiration de-scoped by Area Committee which has enabled the EIP funded introduction of a notice board as the priority.
14	Newnham parking consultation	Consultation on parking, including Resident's Parking, across the ward - Barton Close, The Croft, etc.	Cllr R Cantrill	Newnham	2,000	Ongoing	Aspiration de-scoped by Area Committee. Some double yellow line controls introduced in area for essential access. Cambridgeshire County Council deferred consideration of further resident's parking schemes until outcome of strategic parking review known.
15	Barton Road / Newnham Road / Grantchester Street junction improvements	Feasibility study into improvements to assist pedestrians crossing at the junction.	Cllr R Cantrill	Newnham	5,000 (500 EIP, 4,500 LHI)	Completed	Study undertaken by County Council highways service.
16	Adam & Eve Street car park	'Greening' of boundary between City Council public car park, and road.	Cllr T Bick	Market	15,000	Completed	New conservation style ornate fencing introduced in addition to planting pits and suitable plants.

**APPENDIX C**

No.	Scheme Title	Scheme Description	Promoted by	Ward	Approved Budget £	Completion Expected	Comments
17	Albion Row Pedestrian Crossing	Introduction of a zebra crossing on Albion Row (Shelly Row not being viable).	Former Cllrs P Tucker and S Kightley	Castle	25,000 (15,000 EIP, 10,000 LHI)	Summer 2016	Proposal to introduce crossing with associated parking changes has been through statutory highways process and awaits delivery by the County Council.
18	Elm Street / Prospect Row	Closure of through route for motor vehicles between Elm Street and Prospect Row.	Former Cllr R Rosenstiel	Market	3,000 (300 EIP, 2,700 LHI)	Substantially complete	Aspiration de-scoped by Area Committee to feasibility and consultation work only at this stage. This work has been completed, with the outcomes under review with local councillors.
19	Warwick Road / Windsor Road passageway	Remove pedestrian / cyclist conflict at school end of passageway.	Former Cllr S Kightley	Castle	11,000 (1,000 EIP, 10,000 LHI)	Completed	Amendments to the barriers at the end of the passageway, turning head, footway and parking controls plus additional cycle parking.
20	King Street weight limit	Weight limit on eastern part of King Street.	Former Cllr C Rosenstiel	Market	5,000 (500 EIP, 4,500 LHI)	Abandoned	Highway Authority (Cambridgeshire County Council) not persuaded of the need for the aspiration, and the anticipated level of compliance.
21	Newnham Road footway	Feasibility study into the widening of the footway on the western side of Newnham Road north of the Fen Causeway junction.	County Cllr L Nethsingha	Newnham	5,000 (500 EIP, 4,500 LHI)	Completed	Feasibility study undertaken by County Council.
22	North Newnham and Castle areas	Development of double yellow line waiting restrictions to address concerns around safety and access in these areas.	Cllr R Cantrill	Newnham & Castle	3,000	Completed	Restrictions introduced in a number of streets (particularly around Warwick Road and north of Barton Road) to supplement existing parking controls in these areas.

No.	Scheme Title	Scheme Description	Promoted by	Ward	Approved Budget £	Completion Expected	Comments
23	Newnham Croft	Improvement of the boundary between Newnham Croft school and Chedworth Street as part of landscaping improvements within the school site.	Cllr R Cantrill	Newnham	4,359	Ongoing	The EIP budget is able to fund, by way of a grant payable to the school, work to improve the site boundary which the general public have unrestricted access to enjoy.

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## ELIGIBILITY CRITERIA

**As agreed by the Executive Councillor (Environment) on the 18<sup>th</sup> March 2003 with amendments agreed on the 22<sup>nd</sup> March 2005.**

### **Essential Criteria:**

- Schemes should have a direct, lasting and noticeable improvement to the appearance of a street or area.
- Schemes should be publicly visible and accessible.
- Should the scheme be on private land, the owners' permission must be granted – unless there are exceptional circumstances by which the Area Committee may wish to act unilaterally, with full knowledge and responsibility for the implication of such action.
- Schemes must provide low future maintenance costs.

### **Desirable criteria:**

- Active involvement of local people.
- The project will benefit a large number of local people.
- 'Partnership' funding.
- The potential for inclusion of employment training opportunities.
- Ease and simplicity of implementation.
- Potential for meeting key policy objectives (e.g. improving community safety or contributing to equal opportunities).

### **Ineligible for funding:**

- Where a readily available alternative source of funding is available.
- Revenue projects.
- Schemes that have already received Council funding (unless it can be clearly demonstrated that this would not be 'top up' funding).
- Works that the City or County Council are under an immediate obligation to carry out (e.g. repair of dangerous footways)
- Play areas (S106 funding should pay for this resource)

### **Other Information:**

The following categories of work were agreed as being eligible for funding by the Area Committees:

- Works in areas of predominately council owned housing
- Works to construct lay-bys where a comprehensive scheme can be carried out which not only relieves parking problems but achieves environmental improvements.

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To: **West Central Area Committee - 20<sup>th</sup> April 2016**  
 Report by: Jackie Hanson  
 Community Funding & Development Manager  
 Community Services  
 Wards affected: Castle, Market, Newnham

**AREA COMMITTEE COMMUNITY GRANTS 2016-17**

**1. Executive summary**

1.1 This report details applications received to date for 2016-17 funding for projects in the West Central Area makes recommendations for awards and provides information on the eligibility and funding criteria.

**2. Recommendations**

The West Central Area Committee Councillors are recommended:

- 2.1 To consider the grant applications received, officer comments and proposed awards detailed in Appendix 1, in line with the Area Committee Community Grants criteria detailed in paragraph 3.6.
- 2.2 To agree the proposed awards detailed in Appendix 1 and summarised in the table below:

Ref	Organisation	Purpose	Award £
WC1	Christ's Piece Residents' Association	Cost of 1 talk	290
WC2	Friends of Histon Road Cemetery	Running costs	500
WC3	Friends of Midsummer Common	Maintenance of Community Orchard	445
WC4	Sustrans	Fortnightly social walks	1,500

<b>Budget available</b>	<b>£8,520</b>
<b>Total awards</b>	<b>£2,735</b>
<b>Budget remaining</b>	<b>£5,785</b>

### 3. Background

- 3.1 Funding has been devolved to Area Committees for local projects meeting the Community Development, Sports or Arts strategic priorities since 2004. This process is managed by the Grants Team in Communities, Arts and Recreation who promote the funding and bring applications for consideration to one meeting of each of the area committees annually.
- 3.2 The 2016-17 grants were publicised, via neighbourhood workers, in local publications and voluntary organisations newsletters, by posters and publicity leaflets and previous applicants were also invited to apply. 16 people representing 12 organisations attended a briefing held to explain the application process and revised eligibility criteria and priorities.
- 3.3 There is a total of £70,000 available across the four area committees for 2016-17 made up as follows:
- £60,000 Community Grants
  - £10,000 Safer City
- 3.4 The budgets have been divided between the area committees in accordance with population and poverty calculations. The Safer City allocation has provided £2,500 for each area committee. The amount available for each area is as follows:

<b>Committee</b>	<b>Community Grants %</b>	<b>Community Grants £</b>	<b>Safer City £</b>	<b>Total available £</b>
North	37.37	22,420	2,500	24,920
East	31.95	19,170	2,500	21,670
South	20.65	12,390	2,500	14,890
<b>West Central</b>	<b>10.03</b>	<b>6,020</b>	<b>2,500</b>	<b>8,520</b>
<b>Total</b>	<b>100</b>	<b>60,000</b>	<b>10,000</b>	<b>70,000</b>

- 3.5 In July 2014 the Community Services Scrutiny Committee considered revised priorities and outcomes for community, arts and recreation development funding which was renamed 'Community Grants' and agreed by the Executive Councillor for Community, Arts and Recreation. In addition to the Community Grants priorities the Area Committee Grants also have priorities reflecting the financial contribution made from the Safer City budget.

#### 3.6 Area Community Grant Priorities and Outcomes

Projects and activities should have a targeted approach and make a difference to people in one of the areas (North, South, East or West Central) by either:



- **reducing social or economic inequality or**
- **tackling crime, the fear of crime or anti-social behaviour**

**and** by undertaking one of the following funding priorities:

- sporting activities
- arts and cultural activities
- community development activities
- legal and/or financial advice (*organisations applying to give legal advice and support must have The Advice Quality Standard (AQS) or equivalent*)
- employment support
- capacity building of the voluntary sector to achieve the above
- community projects aiming to tackle crime, the fear of crime or anti-social behaviour

3.7 Applications are invited from voluntary organisations, community groups and groupings of local residents that are able to meet basic accountability requirements.

3.8 The maximum any one organisation can apply for is £5,000 per area committee and grants cannot be made retrospectively. Full details of the eligibility criteria are available on request.

3.9 Where no funding is proposed it will be due to one or more of the following not being adequately met:

- grant scheme priorities
- grant scheme outcomes
- identifying need
- quality or viability of the project
- or
- proposals were the remit of another service or organisation such as the County Council, Health, Housing etc
- organisations did not demonstrate the beneficiaries could not fund the activity themselves, or that reserves could not be used to fund the activity

3.10 All awards are subject to funding agreements and monitoring reports. We consider proportionate requirements dependent on the size of the organisation, project and award.

3.11 Applications made after the main grants round will be considered on an individual basis until all the funding is spent. Officers will make decisions on awards up to £5,000 as approved by the Community Services Scrutiny in January 2014.

- 3.12 In December 2016 the area budgets will be merged and any funding remaining will be allocated across the areas as applications are received, to ensure effective use of the funds available.
- 3.13 After the end of the financial year we will collect the monitoring reports for awards made during 2015-16 and circulate a summary to members. A list of awards to date for 2015-16 is attached as Appendix 2.

## Appendix 1 – West Central Area Committee Grant Applications and Recommendations 2016-17

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
W1	<b>Christ's Piece Residents' Association</b>	Pay for venue hire, speaker's fee, publicity and refreshments for one talk for local people.	Reduce social isolation	60 Market	Full cost: £290 Income: £0	£290	<b>£290</b>
	Officer comment	Recommend full amount					
	Previous 2 years funding: 15-16: £220 14-15: £300						
W2	<b>Friends of Histon Road Cemetery</b>	Running costs (including newsletters, website, publicity, insurance, meeting and event costs).	To protect and enhance the cemetery for public benefit; to ensure public access to the cemetery; need to sustain active community awareness and involvement in on-going care and maintenance.	800 Castle (1,200 North)	Full cost: £3,148 Income: £1,948	£1,200	<b>£500</b>
	Officer comment	Recommend contribution of £500 from West Central. North awarded £400					
	Previous 2 years funding: 15-16: £1,200 14-15: £1,200						
W3	<b>Friends of Midsummer Common</b>	Cost of maintaining the community orchard	Improve the well-being of local people. Reduce social isolation and promote community spirit and wellbeing through the working parties. Deter anti-social behaviour and improve the natural environment.	80 West/Central, 20 North (these are members plus there are visitors to the Orchard).	Full cost: £995 Income: £250	£445	<b>£445</b>
	Officer comment	Recommend full amount					
	Previous 2 years funding: 15-16: £405, 14-15: £1,458						

<b>W4</b>	<b>Sustrans</b>	Continue to support fortnightly social walks	Improve health and wellbeing, reduce isolation, improve mental health, inclusive activity.	70 (30 Castle, 10 Market, 30 Newnham)	Full cost: £5,600 Income: £4,100	£1,500	<b>£1,500</b>
	Officer comment	Recommend full amount					
	Previous 2 years funding:		15-16: £1,000	14-15: no bid			

## Appendix 2 – 2015-16 Awards

Organisation	Purpose	Award £
Christ's Pieces Residents' Association	Talks for local residents	220
Friends of Midsummer Common	Community Orchard projects and maintenance	405
St Augustine's Church with Richmond, Oxford and Windsor Road Residents' Associations	2 all day social events ;12 Friday night talks and 6 Saturday evening concerts	1,500
St Augustine's Church	Weekend events programme celebrating new community facilities	500
St Giles' Church	Annual Christmas tree festival	367
Sustrans	Recruit and train volunteer walk leaders to run regular free social walks in the area	1,000
Under-fives Roundabout	2 wildlife and outdoor discovery trips	500
Newnham Croft	Intergeneration community activities	325
St Mark's Church	Induction loop & PA system	1,900

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To: **West Central Area Committee - 20<sup>th</sup> April 2016**  
Report by: Jackie Hanson  
Community Funding & Development Manager  
Communities, Arts & Recreation Service  
Wards affected: Castle, Market, Newnham

## **STRATEGIC REVIEW OF COMMUNITY PROVISION**

### **Not a key decision**

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#### **1. Executive summary**

- 1.1 To provide an update on the work of the review to date and outline proposals for the next steps of the information gathering exercise.
- 1.2 To provide initial findings from the audit of city-wide community facilities.

#### **2. Recommendations**

The West Central Area Committee is recommended to:

- 2.1 Note the work of the review and initial findings of the city-wide community facilities audit.
- 2.2 Promote the 'call for evidence' stage of the review and encourage stakeholders to feed in their experience and evidence as detailed in sections 5 and 6 of this report.

#### **3. Background**

- 3.1 In October 2015 the Community Services Committee considered a report on the strategic review of community provision and the Executive Councillor for Communities agreed **the approach** to the review to include:
  - An evidenced-based, strategic assessment of community provision to achieve agreed outcomes detailed in 3.2.

- The scope of the work to include City Council run centres, community development resource and support for communities, other community facilities, major growth sites, County Council libraries and the Council's Digital Transformation and Customer Access strategies
- **A work programme** considering current provision, need, opportunity, and future focus containing the following components:
  - An audit of facility provision which will also support the requirements for the interim arrangements for s106 and Community Infrastructure Levy (CIL) requirements
  - An analysis with partners of community and population requirements
  - Anti-poverty and Digital Transformation Strategy support requirements
  - Opportunity for collaboration with Property Services and other stakeholders such as the Library Service

### 3.2 **The outcomes** for this review are:

- Stronger communities (e.g. inclusive, connected, resilient, vibrant, good places to live)
- Council resources which are targeted to known need
- Savings – with a focus on reducing net cost by opportunity for further efficiency and generating increased income with the possibility of redirecting resources

## 4. Community Facility Audit 2015

- 4.1 In October 2015 we launched a survey to identify community facilities across the city available for use by local people. For the purpose of this review we used the following to define a 'community facility':

**Community facilities are buildings that are available for use by the wider community and/or for hire by local groups for a range of community/social activities and meetings, for at least some of their opening hours each week.**

- 4.2 These buildings could include schools, churches and libraries etc. whose primary function may not be a community facility but offered some use/space for wider community use for some of the time. The facilities had to be accessible to everyone in the community regardless of race, gender, religion, disability, sexual orientation and age.
- 4.3 The purpose of the audit was to understand the range of community facility provision across the city and where there is capacity or unmet



demand, to help inform future decision making, particularly in respect of planning and investment.

- 4.4 To maximise the use of the information the survey was divided into three sections to cover current use, current capacity and future development. Survey Monkey was used to enable efficient reporting.
- 4.5 A list of facilities was compiled using data from existing databases, planning and other research material. 161 venues were invited to complete the survey if they had facilities available for wider community use.
- 4.6 The survey was launched on 29.10.15 with a closing date of 26.11.15. (30.11.15 for schools). **75 facilities** responded to the survey which is a response rate of **46.58%**. Those that did not respond may not have community use at their facilities.
- 4.7 **Initial survey findings are attached as Appendix 1.**

## 5. Next Steps

- 5.1 To continue to build the evidence base to identify need across the city the next stage of the process will be to:
  - Map the community provision in Cambridge and the areas they service to see their locality and reach.
  - Use the survey and mapping information to launch a call for evidence asking a broad range of stakeholders to comment, sharing their experience of need, gaps, excess etc. of the current provision. Stakeholders would include elected members, residents, communities of interest and geography, professionals, equalities groups, statutory agencies, voluntary organisations, community groups, etc.
  - Prepare maps to overlay key data such as the indices of multiple deprivation (IMD), free internet access points, and the Health Joint Strategic Needs Assessments (JSNAs).
  - Data collection and analysis of City Council run centres
  - Collect expressions of interest in the wider review to help inform the ongoing consultation and engagement process, and to be able to keep people informed.

## 6. Call for Evidence

- 6.1 Between March and May 2016 we will collect feedback from a broad range of stakeholders regarding the survey findings. We are attending

this cycle of area committees and will launch a survey and hold focus groups to gather evidence in answer to:

- a.) Are there any other community facilities meeting our definition that we have not identified?
- b.) Are there any particular needs or gaps in the provision of community facilities across the city?
- c.) Is there any excess or surplus in the provision of community facilities across the city?

## **7. Expressions of Interest**

- 7.1 We will also be collecting expressions of interest in the wider review outcomes to help inform the consultation and engagement process and to be able to keep people informed.

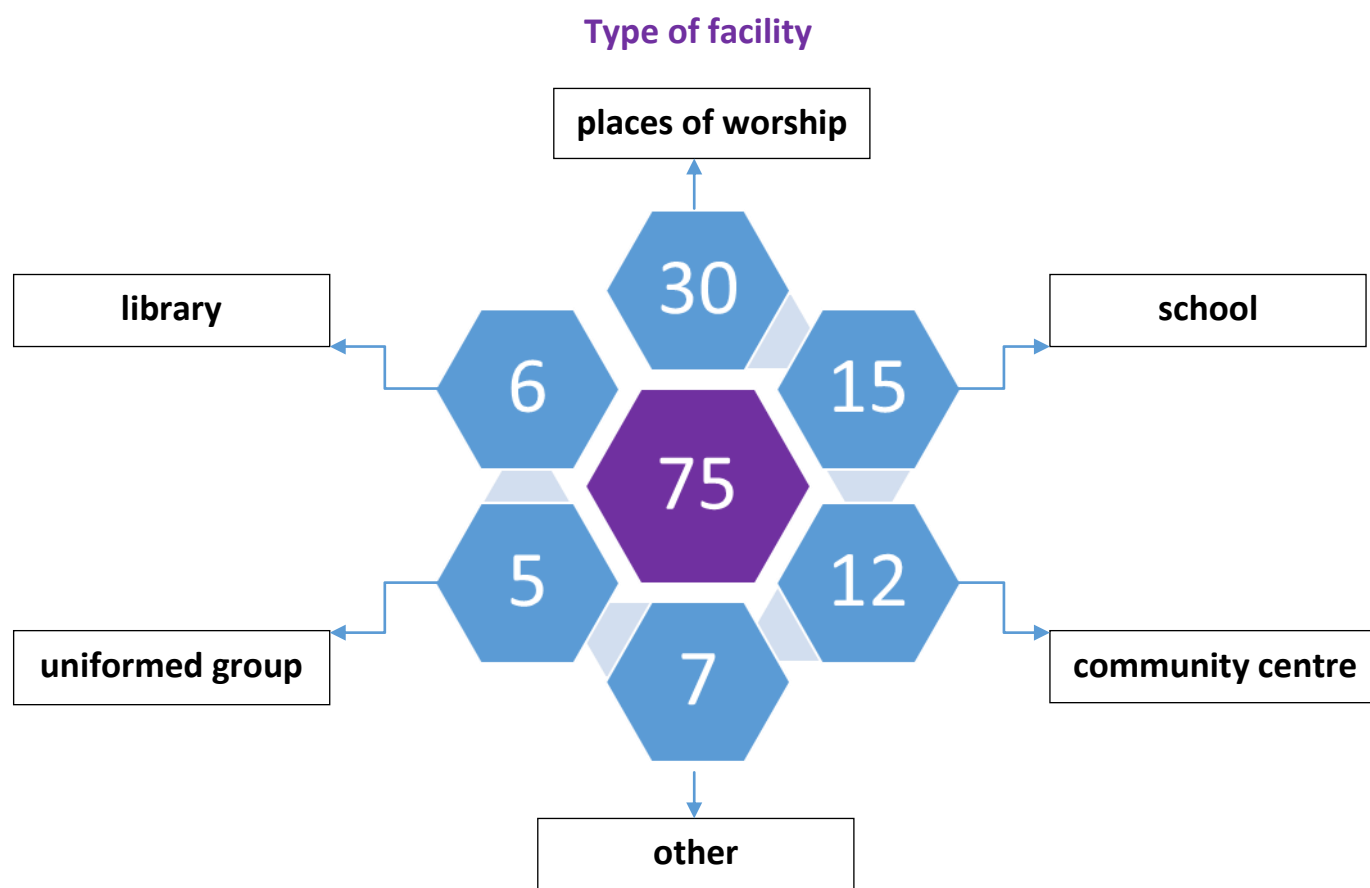
## **8. Timetable**

Mapping data	March – May 2016
Call for evidence	March – May 2016
Expressions of interest	March – May 2016
CS Scrutiny Committee – Need & Options	June 2016

## Community Facilities Audit 2015-16 - Initial Survey Findings

**75 surveys were completed**

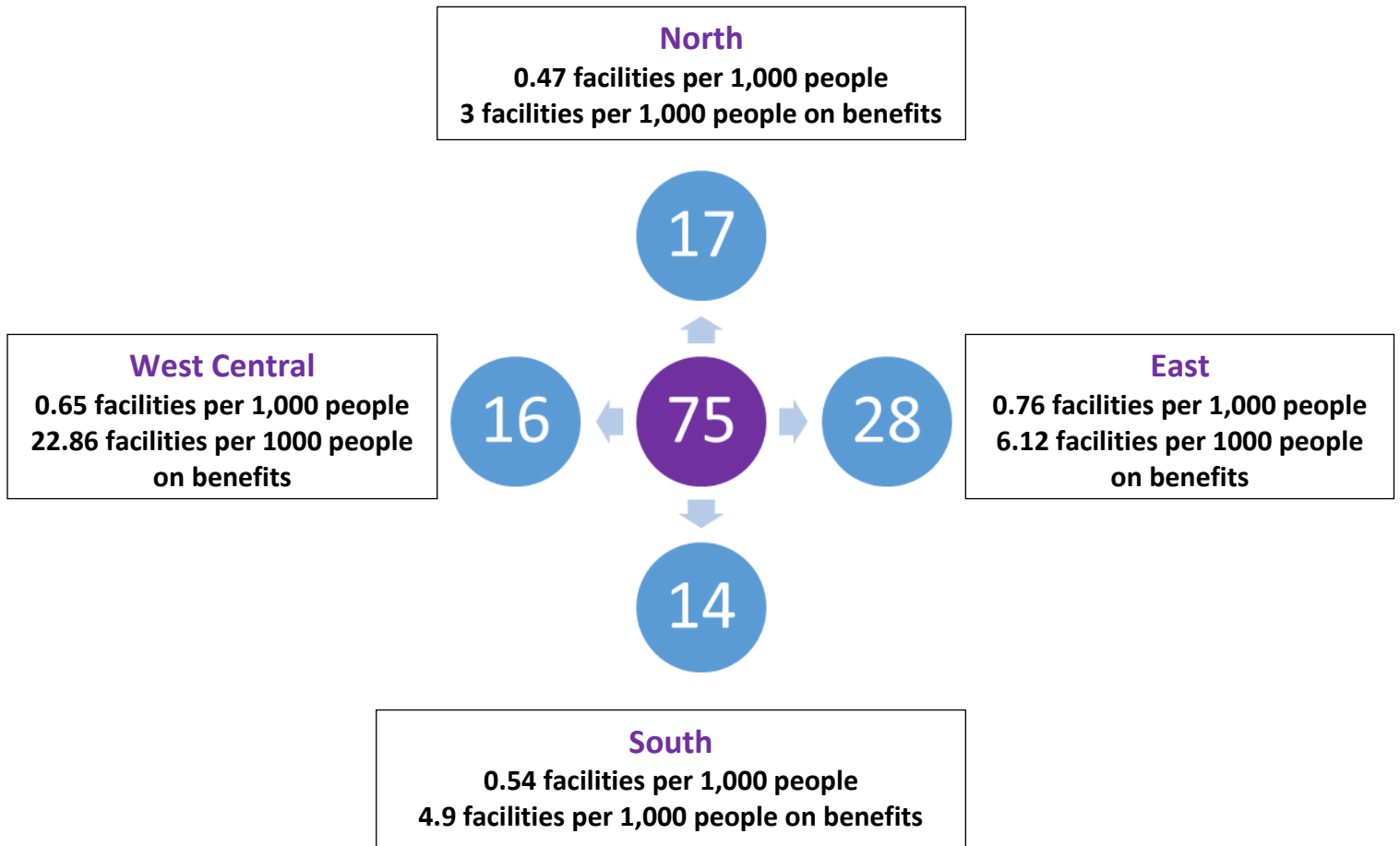
(note: not all respondents completed every question)



**General information**

- ◆ only 25 of the facilities were not run by voluntary or charitable organisations
- ◆ 36 of the facilities are available for community use for over 80% of the time their building is open  
only 11 are available for community use for less than 40% of the time their building is open
- ◆ only 8 do not have to turn down bookings  
15 have to turn down bookings at least once a week  
39 have to turn down bookings on at least a monthly basis  
34 say this is because the space required is already booked  
Most try to signpost another facility
- ◆ 55 have community hire charge rates  
48 have business/commercial hire charge rates  
30 offer free or reduced price activities for people on low income or in receipt of benefits

## Location



## Facilities available

- ◆ 45 have car parking
- ◆ 40 have disabled parking
- ◆ 52 have cycle racks
- ◆ 65 are accessible by bus routes
- ◆ 18 have outdoor areas
- ◆ 62 have disabled access
- ◆ 59 have disabled toilets
- ◆ 8 have 'changing places' toilets
- ◆ 42 have baby changing facilities
- ◆ 39 have hearing loops
- ◆ 13 have cafes
- ◆ 57 have kitchens
- ◆ 38 have free Wi-Fi
- ◆ 11 have free computer access

## Activities taking place at the facilities

- ◆ 10 digital inclusion
- ◆ 11 computer skills
- ◆ 2 CAB advice
- ◆ 5 debt advice
- ◆ 11 foodbank
- ◆ 6 credit union
- ◆ 8 employment support
- ◆ 7 cooking classes
- ◆ 17 counselling
- ◆ 9 addiction support
- ◆ 27 language sessions
- ◆ 42 family and preschool
- ◆ 35 older people
- ◆ 41 youth
- ◆ 28 arts & crafts
- ◆ 43 general sport & physical activity